| U.S. DEPARTMENT OF COMMERCENATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATIONConference Approval Transmittal Form | | | |
| --- | --- | --- | --- |
| **Conference Title:**  **Conference Dates:**  **Line/Staff Office:**  **Total Conference Estimate:** **$ # Attendees** | | | |
| **Name** | **Title** | **Signature** | **Date** |
|  | NOAA LO DAA/ SO Director |  |  |
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| **Notes: For Conferences under $200K** | | | |