

Line/Staff Office FY2018 Due Dates

“Specific” PY Recovery GJ “fix” Adjustment Requests

Fiscal Year – “Qtr 1” Due Dates

- **January 31st** – Last Day to submit “Specific” PY Recovery Requests for current FY transactions in CFS with transaction date from October 1st thru December 31st
 - Whenever possible, the GJ “fix” adjustments will be entered into CBS by February GL closing

Fiscal Year – “Qtr 2” Due Dates

- **April 30th** – Last Day to submit “Specific” PY Recovery Requests for current FY transactions in CFS with transaction date from January 1st thru March 31st
 - Whenever possible, the GJ “fix” adjustments will be entered into CBS by May GL closing

Fiscal Year – “Qtr 3” Due Dates

- **June 8th** – Last Day to submit “Specific” PY Recovery Requests for current FY transactions in CFS with transaction date from April 1st thru May 31st
 - Whenever possible, the GJ “fix” adjustments will be entered into CBS by June GL closing

*** NOTE ***

As of June 8th, **ALL** LO requests for FY 2018 transactions with CBS transaction date thru May 31st should already be LO Headquarters approved, forwarded to & received by the FO, if the LO wants a FY 2018 GJ adjustment considered for entry.

Fiscal Year – “Qtr 4-JULY for June Transactions” Due Dates

- **July 6th** – Last Day to submit “Specific” PY Recovery Requests for current FY transactions in CFS with transaction date from June 1st thru June 30th
 - Whenever possible, the GJ “fix” adjustments will be entered into CBS by July GL closing

Fiscal Year – “Qtr 4-AUGUST Part 1 for July Transactions” Due Dates

- **August 9th** – Last Day to submit “Specific” PY Recovery Requests for current FY transactions in CFS with transaction date from July 1st thru July 31st
 - Whenever possible, the GJ “fix” adjustments will be entered into CBS by August GL closing

Fiscal Year – “Qtr 4-AUGUST Part 2 for August Transactions” Due Dates

- **August 27th** – Last Day to submit “Specific” PY Recovery Requests for current FY transactions in CFS with transaction date from August 1st thru August 15th
 - Whenever possible, the GJ “fix” adjustments will be entered into CBS by September GL closing

FOR ALL “Qtr 4-September ...” submissions, whenever possible, the GJ “fix” adjustments will be entered into CBS by September GL closing

Fiscal Year – “Qtr 4-SEPTEMBER Part 1 for August Transactions” Due Dates

- **September 5th** – Last Day to submit “Specific” PY Recovery Requests for current FY transactions in CFS with transaction date from August 16th thru August 31st

Fiscal Year – “Qtr 4-SEPTEMBER Part 2 for September Transactions” Due Dates

- **September 5th** – Last Day to submit “Specific” PY Recovery Requests for current FY transactions in CFS with transaction date from September 1st thru September 4th

Fiscal Year – “Qtr 4-SEPTEMBER Part 3 for September Transactions” Due Dates

- **September 12th** – Last Day to submit “Specific” PY Recovery Requests for current FY transactions in CFS with transaction date from September 5th thru September 11th

Fiscal Year – “Qtr 4-SEPTEMBER Part 4 for September Transactions” Due Dates

- **September 19th** – Last Day to submit “Specific” PY Recovery Requests for current fiscal year transactions in CFS with transaction date from September 12th thru September 18th

Fiscal Year – “Qtr 4-SEPTEMBER Part 5 for September Transactions” Due Dates

- **September 26th** – Last Day to submit “Specific” PY Recovery Requests for current fiscal year transactions in CFS with transaction date from September 19th thru September 25th

Fiscal Year – “Qtr 4-SEPTEMBER Part 6 for September Transactions” Due Dates

- **September 27th NOON** – Last Day to submit “Specific” PY Recovery Requests for current fiscal year transactions in CFS with transaction date of September 26th

NOTE:

NOAA Finance-FRD, working with NOAA Budget-BEX, reserves the right to reject any requests that are not received from the LO HQ by the published due date.