July 2020 v2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 **DW reports and/or CFS Production reports** Complete month-end data **LABOR:** Reverse June Month-End Estimate **SURCHARGES** **Normal DW refresh**	**2** **LABOR:** **PROCESS/POST** PP12 **SURCHARGES** **Normal DW refresh**	**3** **HOLIDAY** **Normal DW refresh**	**4** **Normal DW refresh**
5	**6** **Normal DW refresh**	**7** **Normal DW refresh**	**8** **CFS GL MONTH END FINAL CLOSING** June 2020 **Normal DW refresh**	**9** **Normal DW refresh**	**10** **Normal DW refresh**	**11** **Normal DW refresh**
12	**13** **LABOR:** **PROCESS** PP13 **Normal DW refresh**	**14** **LABOR:** **POST** PP13 **SURCHARGES** **Normal DW refresh**	**15** **Normal DW refresh**	**16** **Normal DW refresh**	**17** **Normal DW refresh**	**18** **Normal DW refresh**
19	**20** **Normal DW refresh**	**21** **Normal DW refresh**	**22** **Normal DW refresh**	**23** **Normal DW refresh**	**24** **Normal DW refresh**	**25** **Normal DW refresh**
26	**27** **LABOR:** **PROCESS/POST** PP14 **SURCHARGES** **SLTs/DLCAs** SLTs and DLCAs to be approved for July are due to FMB by 4:00 pm ET **Normal DW refresh**	**28** **LABOR:** July Month End Estimate **SURCHARGES** **CA O/U:** Reversal Part C **Normal DW refresh**	**29** **DISBURSEMENTS:** Last Run for July **LABOR:** July NOAA Corps **Normal DW refresh**	**30** **SLTs/DLCAs** 12:00 noon ET Final Approval **CA:** July Month End Surcharges Processed **prior to the "6 AM"** closing **Normal DW refresh**	**31** **CFS GL MONTH END PRELIM CLOSING** **6:00 AM ET** Close AP, PR, PO WIP CA O/U Process **12:00 Noon ET** Close BE, AR, ALLOC, GJ, GL **Normal DW refresh**	

Please note: July 2020 GL Closing will start on July 31, 2020 at 6:00 am ET

6 am ET Closing

Tier ONE modules will be placed in **PRELIMINARY** close for the **July 2020 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

12 Noon ET Closing

Tier TWO modules will be placed in **PRELIMINARY** close for the **July 2020 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
  - **NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.
- AP – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
- GJ – General Journal (GJs may be entered until 12 noon ET)
- GL – General Ledger