

August 2019 v2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 DW reports and/or CFS Production reports Complete month-end data LABOR: Reverse July Month-End Estimate SURCHARGES Normal DW refresh	2 Normal DW refresh	3 Normal DW refresh
4	5 Normal DW refresh	6 Normal DW refresh	7 CFS GL MONTH END FINAL CLOSING July 2019 Normal DW refresh	8 Normal DW refresh	9 Normal DW refresh	10 Normal DW refresh
11	12 LABOR: Process PP15 Normal DW refresh	13 LABOR: Post PP15 SURCHARGES Normal DW refresh	14 LABOR: August Month End Estimate SURCHARGES CA O/U: Reversal Part C Normal DW refresh	15 Normal DW refresh	16 Normal DW refresh	17 Normal DW refresh
18	19 Normal DW refresh	20 Normal DW refresh	21 Normal DW refresh	22 Normal DW refresh	23 Normal DW refresh	24 Normal DW refresh
25	26 SLTs/DLCAs SLTs and DLCAs to be approved for August are due to FMB by 4:00 pm ET LABOR: Process PP16 Normal DW refresh	27 LABOR: Post PP16 SURCHARGES Normal DW refresh	28 DISBURSEMENTS: Last Run for August LABOR: August NOAA Corps Normal DW refresh	29 SLTs/DLCAs 12:00 noon ET Final Approval CA: August Month End SURCHARGES Processed prior to the "6 AM" closing Normal DW refresh	30 CFS GL MONTH END PRELIM CLOSING 6:00 AM ET Close AP, PR, PO WIP CA O/U Process 12:00 Noon ET Close BE, AR, ALLOC, GJ, GL Normal DW refresh	31 Normal DW refresh

Please note: August 2019 GL Closing will start on August 30, 2019 at 6:00 am ET

6 am ET Closing

Tier ONE modules will be placed in **PRELIMINARY** close for the **August 2019 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

12 Noon ET Closing

Tier TWO modules will be placed in **PRELIMINARY** close for the **August 2019 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
- NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.
- AP – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
- GJ – General Journal (GJs may be entered until 12 noon ET)
- GL – General Ledger