

# September 2022 v4

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				<b>1</b> <b>DW reports and/or CFS</b> <b>Production reports</b> Complete Month-End Data  <b>LABOR</b> Reverse August 2022 Month-End Estimate EST217 <b>SURCHARGES</b> <b>CA O/U</b> Reverse August 2022  Normal DW refresh	2          Normal DW refresh	3          Normal DW refresh
4          Normal DW refresh	<b>5</b> <b>HOLIDAY</b>          Normal DW refresh	<b>6</b> <b>LABOR</b> Process/Post PP17 (Aug 14 – Aug 27) <b>SURCHARGES</b>   Normal DW refresh	<b>7</b> <b>LABOR</b> Sep Month-End Estimate <b>EST218</b> (Aug 28-Sep 10) PP17 base @ 100% <b>EST219</b> (Sep 11 - Sep 30) PP17 base @ 150% <b>SURCHARGES</b>  Normal DW refresh	<b>8</b> <b>CFS GL MONTH-END</b> <b>FINAL CLOSING</b> August 2022   Normal DW refresh	9          Normal DW refresh	10          Normal DW refresh
11          Normal DW refresh	12          Normal DW refresh	13          Normal DW refresh	14          Normal DW refresh	15          Normal DW refresh	<b>16</b> <b>SLTs/DLCAs</b> SLTs and DLCAs to be approved for Sep 2022 are due to FMB by 6:00 pm ET   Normal DW refresh	17          Normal DW refresh
18          Normal DW refresh	<b>19</b> <b>LABOR</b> Reverse September PP18 Month-End Estimate EST218 <b>SURCHARGES</b> Process/Post PP18 (Aug 28 - Sep 10) <b>SURCHARGES</b>  Normal DW refresh	20          Normal DW refresh	21          Normal DW refresh	22          Normal DW refresh	<b>23</b> <b>LABOR</b> Process/Post Sep 2022 NOAA Corps <b>SLTs/DLCAs</b> 12:00 Noon ET Final Approval  Normal DW refresh	24          Normal DW refresh
25          Normal DW refresh	<b>26</b> <b>DISBURSEMENTS</b> Last Run for September          Normal DW refresh	<b>27</b> <b>SURCHARGES</b> Final Month-End - Sept Process at 12:00 Noon ET   Normal DW refresh	<b>28</b> <b>CA O/U</b> FY 2022 Final Process at 6:15 AM ET   Normal DW refresh	29          Normal DW refresh	<b>30</b> <b>CFS GL</b> <b>MONTH-END PRELIM</b> <b>CLOSING</b> <b>6:00 AM ET</b> Close AP, PR, PO <b>WIP</b> <b>12:00 Noon ET</b> Close BE,AR,ALLOC,GJ,GL  Normal DW refresh	

Please note: September 2022 GL Closing will start on September 30, 2022 at 6:00 am ET

**6 am ET Closing**

Tier ONE modules will be placed in **PRELIMINARY** close for the **September 2022 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

**12 Noon ET Closing**

Tier TWO modules will be placed in **PRELIMINARY** close for the **September 2022 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
- NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.
- AP – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
- GJ – General Journal (GJs may be entered until 12 Noon ET)
- GL – General Ledger