

June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 DW reports and/or CFS Production reports Complete Month-End Data LABOR: Reverse May 2023 Month-End Estimate SURCHARGES CA O/U: Reversal Part C Normal DW refresh	2 LABOR: Process PP10 (May 7- May 20) Normal DW refresh	3 Normal DW refresh
4	5 LABOR: Post PP10 (May 7- May 20) SURCHARGES Normal DW refresh	6 Normal DW refresh	7 CFS GL MONTH-END FINAL CLOSING May 2023 Normal DW refresh	8 Normal DW refresh	9 Normal DW refresh	10 Normal DW refresh
11	12 LABOR: Process PP11 (May 21 – Jun 3) Normal DW refresh	13 LABOR: Post PP11 (May 21 – Jun 3) SURCHARGES Normal DW refresh	14 LABOR: June Month-End Estimate EST313 (Jun 18 – Jun 30) PP11 base @ 100% SURCHARGES Normal DW refresh	15 Normal DW refresh	16 Normal DW refresh	17 Normal DW refresh
18	19 HOLIDAY Normal DW refresh	20 Normal DW refresh	21 Normal DW refresh	22 SLTs/DLCAs SLTs and DLCAs to be approved for June are due to FMB by 4:00 pm ET Normal DW refresh	23 LABOR: Post June 2023 NOAA Corps Normal DW refresh	24 Normal DW refresh
25	26 LABOR: Process/Post PP12 (Jun 4 – Jun 17) SURCHARGES Normal DW refresh	27 Normal DW refresh	28 DISBURSEMENTS: Last Run June 2023 Normal DW refresh	29 SLTs/DLCAs 12:00 noon ET Final Approval CA: June 2023 Month-End SURCHARGES Processed prior to the "6 am" closing Normal DW refresh	30 CFS GL MONTH-END PRELIM CLOSING 6:00 am ET Close AP, PR, PO WIP CA O/U Process 12:00 Noon ET Close BE, AR, ALLOC, GJ, GL Normal DW refresh	

Please note: June 2023 GL Closing will start on June 30, 2023 at 6:00 am ET

6 am ET Closing

Tier ONE modules will be placed in **PRELIMINARY** close for the **June 2023 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

12 Noon ET Closing

Tier TWO modules will be placed in **PRELIMINARY** close for the **June 2023 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
- NOTE:** Month-End G/L closing Process does NOT prohibit end users from entering BOPs.
- AP – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
- GJ – General Journal (GJs may be entered until 12 noon ET)
- GL – General Ledger

Created by Funds Management Branch