

# June 2021 v2 revised Apr 16, 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b> <b>DW reports and/or CFS</b> <b>Production reports</b> Complete Month-End Data  <b>LABOR:</b> Reverse May Month-End Estimate EST110 <b>SURCHARGES</b>  Normal DW refresh	<b>2</b> <b>LABOR:</b> Process PP10 (May 09 – May 22)  Normal DW refresh	<b>3</b> <b>LABOR:</b> Post PP10 (May 09 – May 22) <b>SURCHARGES</b>  Normal DW refresh	<b>4</b>          Normal DW refresh	<b>5</b>          Normal DW refresh
6	7          Normal DW refresh	8          Normal DW refresh	9          Normal DW refresh	10          Normal DW refresh	11          Normal DW refresh	12          Normal DW refresh
13	<b>14</b> <b>LABOR:</b> Process P11 (May 23 – Jun 5)  Normal DW refresh	<b>15</b> <b>LABOR:</b> Post PP11 (May 23 – Jun 5) <b>SURCHARGES</b>  Normal DW refresh	<b>16</b> <b>LABOR:</b> June Month End Estimate EST113 (Jun 20 – Jun 30) PP11 base @ 80% <b>SURCHARGES</b>  <b>CA O/U:</b> Reversal Part C  Normal DW refresh	17          Normal DW refresh	18          Normal DW refresh	19          Normal DW refresh
20	21          Normal DW refresh	22          Normal DW refresh	<b>23</b> <b>SLT &amp; DLCA:</b> To be approved for June are due to FMB by 4:00 pm ET  Normal DW refresh	24          Normal DW refresh	<b>25</b> <b>LABOR:</b> Post June NOAA Corps  Normal DW refresh	26          Normal DW refresh
27	<b>28</b> <b>DISBURSEMENTS:</b> Last run for June  <b>LABOR:</b> Process/Post PP12 (Jun 6 – Jun 19) <b>SURCHARGES</b>  Normal DW refresh	<b>29</b> <b>SLT &amp; DLCA:</b> <b>12:00 Noon ET</b> Final Approval  <b>CA:</b> June Month-End Surcharges processed prior to the “6:00 am ET” closing  Normal DW refresh	<b>30</b> <b>CFS GL MONTH-END</b> <b>PRELIM CLOSING</b> <b>6:00 am ET</b> Close AP, PR, PO WIP CA O/U Process  <b>12:00 Noon ET</b> Close BE, AR, ALLOC, GJ, GL  Normal DW refresh			

**Please note: June 2021 GL Closing will start on June 30, 2021 at 6:00 am ET**

**6 am ET Closing**

Tier ONE modules will be placed in **PRELIMINARY** close for the **June 2021 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

**Please note: AR is open for WIP only. No other AR transactions.**

**12 Noon ET Closing**

Tier TWO modules will be placed in **PRELIMINARY** close for the **June 2021 General Ledger BE –**

**Budget Execution (Resources, Apportionments, Allotments, BOPs)**

**NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.

**AR – Accounts Receivable**

**ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)**

**GJ – General Journal (GJs may be entered until 12 noon ET)**

**GL – General Ledger**