

# May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <b>DW reports and/or CFS Production reports</b> Complete Month-End Data  <b>LABOR:</b> Reverse April 2022 Month-End Estimate EST208 <b>SURCHARGES</b>  Normal DW refresh	3 <b>LABOR:</b> Process PP08 (Apr 10 – Apr 23)  Normal DW refresh	4 <b>LABOR:</b> Post PP08 (Apr 10 – Apr 23) <b>SURCHARGES</b>  Normal DW refresh	5  Normal DW refresh	6 <b>CFS GL MONTH-END FINAL CLOSING</b> April 2022  Normal DW refresh	7  Normal DW refresh
8	9  Normal DW refresh	10  Normal DW refresh	11  Normal DW refresh	12  Normal DW refresh	13  Normal DW refresh	14  Normal DW refresh
15	16 <b>LABOR:</b> Process PP09 (Apr 24 – May 7)  Normal DW refresh	17 <b>LABOR:</b> Process PP09 (Apr 24 – May 7) <b>SURCHARGES</b>  Normal DW refresh	18 <b>LABOR:</b> May Month-End Estimates EST210 (May 8 – May 31) PP09 base @ 170% <b>SURCHARGES</b>  <b>CA O/U:</b> Reversal Part C  Normal DW refresh	19  Normal DW refresh	20  Normal DW refresh	21  Normal DW refresh
22	23 <b>SLT &amp; DLCA:</b> To be approved for May 2022 are due to FMB by 4:00 pm ET  Normal DW refresh	24 <b>LABOR:</b> Process/Post May 2022 NOAA Corps  Normal DW refresh	25  Normal DW refresh	26 <b>DISBURSEMENTS:</b> Last run for May 2022  Normal DW refresh	27 <b>SLT &amp; DLCA:</b> 12:00 noon ET Final Approval  <b>CA SURCHARGES</b> May Month-End <b>SURCHARGES</b> Processed <b>prior to the</b> "6 am ET" closing  Normal DW refresh	28  Normal DW refresh
29	30 <b>HOLIDAY</b>  Normal DW refresh	31 <b>CFS GL MONTH-END PRELIM CLOSING</b> <b>6:00 am ET</b> Close AP,PR, PO WIP CA O/U Process.  <b>12:00 Noon ET</b> Close BE,AR ALLOC,GJ,GL  Normal DW refresh				

**Please note: May 2022 GL Closing will start on May 31, 2022 at 6:00 am ET**

**6 am ET Closing**

Tier ONE modules will be placed in **PRELIMINARY** close for the **May 2022 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

**Please note: AR is open for WIP only. No other AR transactions.**

**12 Noon ET Closing**

Tier TWO modules will be placed in **PRELIMINARY** close for the **May 2022 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
- NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.
- AR – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
- GJ – General Journal (GJs may be entered until 12 noon ET)
- GL – General Ledger