

November 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 DW reports and/or CFS Production reports Complete Month-End Data LABOR Reverse October 2022 Month-End Estimate EST221 & EST222 SURCHARGES Normal DW refresh	2 LABOR Process PP21 (Oct 9 – Oct 22) Normal DW refresh	3 LABOR Post PP21 (Oct 9- Oct 22) SURCHARGES Normal DW refresh	4 Normal DW refresh	5 Normal DW refresh
6	7 CFS GL MONTH-END FINAL CLOSING October 2022 Normal DW refresh	8 Normal DW refresh	9 Normal DW refresh	10 Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh
13	14 LABOR Process PP22 (Oct 23 – Nov 5) Normal DW refresh	15 LABOR Post PP22 (Oct 23 – Nov 5) SURCHARGES Normal DW refresh	16 LABOR November Month-End Estimate EST224 (Nov 20 – Nov 30) PP22 base @ 80% SURCHARGES Normal DW refresh	17 Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh
20	21 Normal DW refresh	22 LABOR Process/Post November 2022 NOAA Corps Normal DW refresh	23 SLTs & DLCAs To be approved for November 2022 are due to FMB by 4:00 pm ET Normal DW refresh	24 HOLIDAY Normal DW refresh	25 Normal DW refresh	26 Normal DW refresh
27	28 DISBURSEMENTS Last Run for November 2022 LABOR Process/Post PP23 (Nov 6 – Nov 19) SURCHARGES Normal DW refresh	29 SLTs & DLCAs 12:00 Noon ET Final Approval CA November 2022 Final Month-End SURCHARGES Process at 1 pm ET Normal DW refresh	30 CFS GL MONTH-END PRELIM CLOSING 6:00 am ET Close AP, PR, PO WIP* CA O/U Process (Oct-Nov) 12:00 Noon ET Close BE,AR,ALLOC,GJ,GL Normal DW refresh			

Please note: November 2022 GL Closing will start on November 30, 2022 at 6:00 am ET

6 am ET Closing

Tier ONE modules will be placed in **PRELIMINARY** close for the **November 2022 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

***Please note: AR is open for WIP only. No other AR transactions.**

12 Noon ET Closing

Tier TWO modules will be placed in **PRELIMINARY** close for the **November 2022 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
NOTE: Month-End G/L closing process does NOT prohibit end users from entering BOPs.
- AR – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
- GJ – General Journal (GJs may be entered until 12 noon ET)
- GL – General Ledger