

**Release Notes for Grants Online Version 4.28**  
**Date Deployed: July 7, 2019**

The Release Notes convey recent system upgrades and modifications. Click [here](#) to view the Help Desk contact information and reference other Grants Online training resources.

**Global**

1. While on the Inbox tab, to locate a task associated with an award, click the **Task Management** link. Prior to version 4.28 search results were only displayed when a search was conducted with the user’s last name. Now when the user specifies either an award number or the user’s last name; the search returns at least one result. Remember, the task being sought must be associated with an award. [JIRA: GOL-807]
2. Throughout Grants Online (in the system software and in the documentation), the term Federal Funding Opportunity (FFO) was replaced with the term Notice of Funding Opportunity (NOFO). [JIRA: GOL-875]
3. With input from NOAA’s Grants Management Division (GMD) and the Economic Development Administration (EDA), the Manual Closeout Checklist was updated. If the Manual Closeout process was performed pre-Grants Online, version 4.28, the checklist is shown below. [JIRA: GOL-900]

**Manual Closeout : NA18**

**THIS DOCUMENT IS LOCKED**

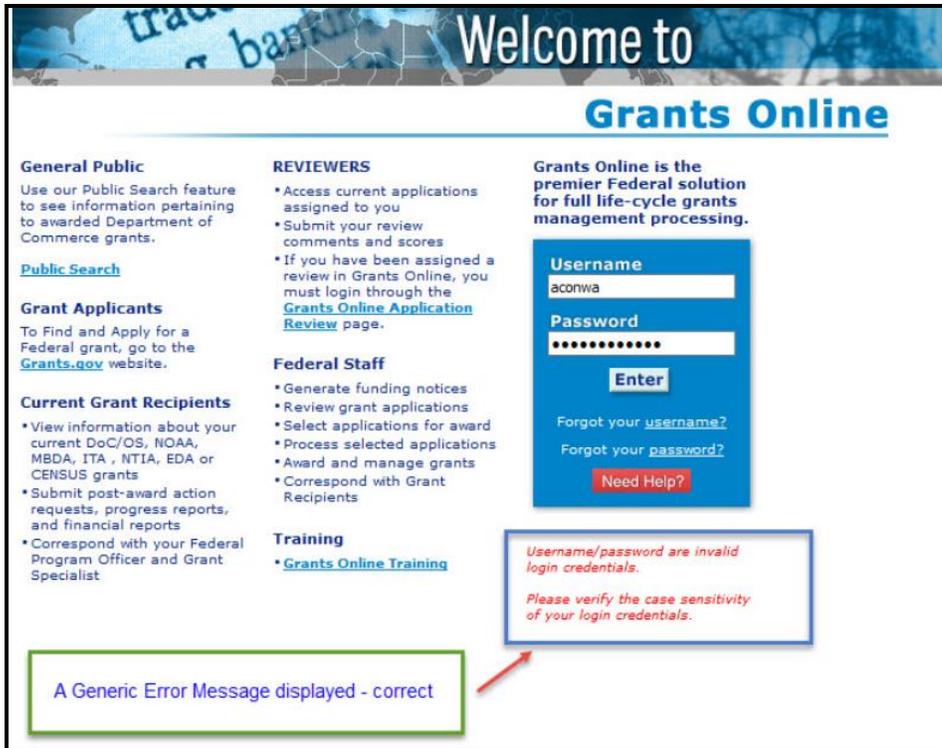
**Has the Recipient Organization: ECO-KINETIC, LLC completed the following closeout documents?**

1. The countersigned copy of the grant award/amendments	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A
2. Cost-share/match requirements/met in accordance with the award	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> N/A
3. Indirect costs consistent with the award	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
4. Suspended/disallowed costs resolved	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
5. Government property accounted	<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A
6. Patents/royalties/invention submitted, if applicable	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
7. Advance/excess payments returned	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
8. Final SF-270(if applicable) received & forwarded to Finance	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
9. Final financial reports (SF-269/SF-272/SF-425) received forwarded to Finance	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
10. Final performance certification/report received & accepted	<input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> N/A
11. File purged of unneeded and duplicate correspondence	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A

Starting with Release 4.28 and until further notice, the Manual Closeout Checklist is displayed below:

Award Number: NA18NO	
Name of non-Federal entity: <b>MOUNTAIN SUPPLY, INC.</b>	
* 1. Have all the countersigned copies of the grant award/amendments been accepted?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 2. Have the Cost-Share/Match requirements been met in accordance with award requirements? (Refer to Grant File header, PO Checklist, SF-424/SF-424A, and Final SF-425, etc.)	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 3. Are the indirect cost requirements consistent with the award and the Indirect Cost Rate Agreement attached to the Organizational Profile?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 4. As identified on the Program Officer's checklist, Federal Agency-owned equipment provided to the non-Federal entity for use under this award was accounted for on a SF-428B.	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 5. A Tangible Personal Property Report (SF-428, SF-428B, or SF-428S, as needed) for this non-research award with budgeted equipment and/or supplies in excess of \$5,000 in accordance with the final budget (SF-424A) was submitted.	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 6. If real property was purchased under the award, ensure the Real Property Report (SF-429) has been received and attached to the grants file.	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 7. Proper documentation was submitted for patents/royalties/inventions contemplated under this award.	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 8. Have all the Specific Award Conditions (SACs) with due dates been satisfied?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 9. Has the final Federal Financial (SF-425) Report been received and accepted?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 10. If applicable, has the final Request for Advance or Reimbursement (SF-270) payment been received and accepted?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 11. Has the final performance progress report been received and accepted?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 12. If there are un-obligated federal funds remaining, confirm that the de-obligation process is complete.	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 13. Is the Single Audit report current before closing out the expired award? Ensure that the Single Audit report and/or the Image Management System (IMS) report is current and attached to the organizational profile.	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
* 14. If applicable, has the "For-profit Audit Requirement" SAC been satisfied?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
Note: The Attachments link does not appear until the document is saved.	
<b>Save</b> <b>Save and Start Workflow</b> <b>Cancel</b>	

- When a user attempts to log in to Grants Online using an invalid user name, a generic error message is displayed. The error message does not indicate which information was incorrect – the user name or the password. [JIRA: GOL-902]



- As mentioned in the Release Notes version 4.27, a **Notifications** link was added to the bottom of the Grants File launch page. From this link the user can access information about an award. While on the Notifications detail screen, when a user clicks the **ID** link, the first 4,000 characters of the email notification (associated with a Report Due Date) are displayed. When the email notification exceeds 4,000 characters, the remaining characters are stored in the database, but are not displayed. [JIRA: GOL-905]
- The Help Desk staff is moving to a new location. The phone numbers used to contact the Help Desk are being updated. On the morning of Tuesday July 9, 2019, please call 240.533.9533 to contact the Help Desk. When a user clicks the **Forgot your username** link on the Grants Online login screen, the new phone number and the Help Desk email will display. [JIRA: GOL-908]

## Inbox Tab

- Columns for the Federal dollar amount for funded actions and an Award Number (for all unfunded actions – including SF-425 reports) were added to the Reassign Task screen. The additional columns assist the Grants Officer with identifying the award or tasks he/she wishes to reassign. [JIRA: GOL-862]

**Task Management**

**Task Search**

Search Criteria: Grants Specialist

Award Number:

Last Name of User: fisanich

Task ID:

Organization: Research and National Technical Assistance (RNTA)

**Search**

6 items found, displaying all items.1

Reassign	Award Number	Task Id	Owner	Project Title	Name	Document Id	Document Type	Created Date	Started Date	Status	Federal Funding
Reassign	ED19HDQ0300005	5625492		TEST CASH FLOW Report -- SF-425A	Reduce Funding Amendment	2705916	Award File	06/21/2019		Not Started	-\$45.00
Reassign	N/A	5621087			Review	2703442	Notice of Funding Opportunity	10/09/2018	10/09/2018	In Progress	
Reassign	ED18HDQ0300010	5617859		RGSN -- ASAP Closeout -- Funded Amendment / Decline Amendment - Admin Amendment	Review Release of Funds	2691005	Award File	07/16/2018	07/16/2018	In Progress	\$50.00
Reassign	ED18HDQ0300018	5617847		App # 1	Review Award File	2690922	Award File	07/16/2018	07/16/2018	In Progress	\$700.00
Reassign	ED18HDQ0300014	5615885		TEST GOL-385	Review Release of Funds	2690298	Award File	04/24/2018	04/24/2018	In Progress	\$25.00

Fix works fine for all funded and non-funded action

## RFA Tab

- The advanced notification for the Grants Online Performance Progress Report (PPR) has been corrected. The due date mentioned in the notification is now accurate. [JIRA: GOL-748]

## Application Tab

- The requirement for completing the Budget/Cost Analysis (associated with the Grants Management Details checklist) is now consistent, no matter the application type. Only when the award amount exceeds \$250,000 is a Budget/Cost Analysis required. [JIRA: GOL-828]

2. Based upon a request by the Grants Management Division, the following modifications have been made to the Organizational Profile. [JIRA: GOL-858]

- The “Due Diligence” label has been replaced with “Grants Management – Risk Review”

Grants Management - Risk Review	
Risk Recipient	true
Delinquent Debt Review Date	04/16/2019
Date of Outstanding Delinquent Debt	N/A
Delinquent Debt Found	false
Name of Organization Debt Owed To	N/A
Delinquent Debt Amount	N/A
Is the Party excluded from Procurement/Non-Procurement Activities	false
Date of Check for Exclusion from Procurement/Non-Procurement Activities	04/16/2019
Date Party was excluded from Procurement/Non-Procurement Activities	N/A

- A misspelling of the term High Risk Recipient (edit mode only) on the Review screen has been corrected.
- If any of the information (SAM Registration Date or Recipient Fiscal Year End Date) has expired, Grants Online prevents the Grants Specialist from forwarding any funded action to the Grants Officer.
- Data elements that are no longer relevant have been removed:
  - Are there significant name check findings?
  - Name check expiration date
  - Name check request date
  - Credit check expiration date
  - Credit check request date
  - Credit check supplier score
  - Office of the Inspector General (OIG) clear date
  - Date of last drug-free findings

3. The Awards to this Organization section now includes the following data elements:

- Disbursements – listed for each grant
- Award status (e.g., Accepted, Pending Acceptance, Expired – De-Obligated, etc.)
- Enforcement actions (Yes or No)

**Awards to this Organization:**

Award Number	Federal Amount	Non-Federal Amount	Disbursements	Status	Enforcement Actions
NA19NOS4730005	\$1,650.00	\$0.00	\$0.00	Accepted	No
NA19NOS4730018	\$500.00	\$0.00	\$0.00	Accepted	No
NA19NOS4730034	\$600.00	\$0.00	\$0.00	Accepted	No
NA19NOS4730020	\$600.00	\$100.00	\$0.00	Accepted	No
NA18NOS4820054	\$1,000.00	\$50.00	\$0.00	Accepted	No
NA19NOS4730010	\$925.00	\$0.00	\$0.00	Accepted	No
NA18NOS4820071	\$750.00	\$0.00	\$0.00	Accepted	No
NA19NMF4540001	\$40,000.00	\$40,000.00	\$0.00	Pending Acceptance	No
NA19NOS4730037	\$700.00	\$0.00	\$0.00	Pending Acceptance	No
NA19NOS4730017	\$1,050.00	\$0.00	\$0.00	Expired - De-obligated	No

Export options: [Excel](#)

**Attachments:**

## Awards Tab

- Per the existing workflow history (associated with process map FFR-2) the person who performed Step 1 was the Recipient Investigator. To correct that error and accurately represent that on the process map, the Recipient Business-Finance Representative (submitting) is shown as the role that performs FFR-2, Step 1. [JIRA: GOL-891]

SF-270: Request for Advance or Reimbursement - ED19HI							
Id: 2705848							
Status: Accepted							
<a href="#">Go to SF-270: Request for Advance or Reimbursement Details Page &gt;&gt;</a>							
This document currently has no tasks assigned to you.							
<b>Workflow History</b>							
Name	Date Assigned	Date Started	Date Completed	Performer	Role	Action Taken	Current Status
Review Request for Advance or Reimbursement	06/10/2019 11:52:57 AM				FinanceOffice		Not Started
Review Request for Advance or Reimbursement	06/10/2019 11:52:57 AM				FinanceOffice		Not Started
Review Request for Advance or Reimbursement	06/10/2019 11:51:04 AM	06/10/2019 11:52:34 AM	06/10/2019 11:52:57 AM		GrantsSpecialist	AcceptNonASAPSF270Report	Complete
Review Request for Advance or Reimbursement	06/10/2019 11:50:36 AM	06/10/2019 11:51:04 AM	06/10/2019 11:51:04 AM		RecipientBusinessFinancialRep	ForwardToAgency	Complete
Export options: <a href="#">Excel</a>							

- When the user clicks the Specific Award Conditions checkbox on the CD-450 screen, a check mark is also visible beside the Specific Award Conditions checkbox on the downloaded copy (PDF file) of the CD-450. [JIRA: GOL-903]

### As shown on the GMD Checklist:

Financial Assistance Award			
Recipient Name:	MIA I	DBA Name	Federal Share of Cost: \$700.00
Street Address:			Recipient Share of Cost: \$0.00
City, State, Zip:		Project Title: TEST GOL-850	Total Estimated Cost: \$700.00
CFDA Number: 11.482		Award Number: NA19I	Award Period: 01/01/2019 - 08/31/2019
Internal Use Only			
ASAP Authorize Amount:	\$0.00	Prior Year Fund:	No DoNotPay List Checked <input checked="" type="checkbox"/>
CD-450 Items			
<input checked="" type="checkbox"/>	Department of Commerce Financial Assistance Standard Terms and Conditions		Required
<input checked="" type="checkbox"/>	R & D Award		Required
<input checked="" type="checkbox"/>	Federal-Wide Research Terms and Conditions, as adopted by The Dept. Of Commerce		Required
<input checked="" type="checkbox"/>	Bureau Specific Administrative Standard Award Conditions		Required
<input checked="" type="checkbox"/>	Specific Award Conditions		Required
<input checked="" type="checkbox"/>	Line Item Budget (Attach File)		Required
<input checked="" type="checkbox"/>	2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements as Adopted Pursuant to 2 CFR 5.1327.101		Required

As shown on the downloaded copy of the CD-450:

FORM CD-450 (REV 10/18)		U. S. DEPARTMENT OF COMMERCE <b>FINANCIAL ASSISTANCE AWARD</b>		<input checked="" type="checkbox"/> GRANT <input type="checkbox"/> COOPERATIVE AGREEMENT
RECIPIENT NAME MIA		FEDERAL AWARD ID NUMBER <b>NA19</b>		
STREET ADDRESS		PERIOD OF PERFORMANCE 01/01/2019-08/31/2019		
CITY, STATE, ZIP		FEDERAL SHARE OF COST \$700.00		
AUTHORITY asd		RECIPIENT SHARE OF COST \$0.00		
CFDA NO. AND NAME 11.482 Coral Reef Conservation Program		TOTAL ESTIMATED COST \$700.00		
PROJECT TITLE TEST GOL-850				
<p>This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.</p>				
<input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS				
<input checked="" type="checkbox"/> R & D AWARD				
<input checked="" type="checkbox"/> FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE				
<input checked="" type="checkbox"/> <b>SPECIFIC AWARD CONDITIONS</b>				
<input checked="" type="checkbox"/> LINE ITEM BUDGET				
<input checked="" type="checkbox"/> 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101				
<input type="checkbox"/> 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES				
<input type="checkbox"/> MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIFIC AWARD CONDITION.				

## EDA

1. When an EDA amendment was returned by a recipient it was routed to the Federal Program Officer rather than to the Grants Officer. This issue was resolved when the system software was modified to conform to guidelines that govern the workflow for EDA awards. [JIRA: GOL-899]