Release Notes for Grants Online Version 4.28
Date Deployed: July 7, 2019

The Release Notes convey recent system upgrades and modifications. Click here to view the Help Desk contact information and reference other Grants Online training resources.

Global

1. While on the Inbox tab, to locate a task associated with an award, click the Task Management link. Prior to version 4.28 search results were only displayed when a search was conducted with the user’s last name. Now when the user specifies either an award number or the user’s last name; the search returns at least one result. Remember, the task being sought must be associated with an award. [JIRA: GOL-807]

2. Throughout Grants Online (in the system software and in the documentation), the term Federal Funding Opportunity (FFO) was replaced with the term Notice of Funding Opportunity (NOFO). [JIRA: GOL-875]

3. With input from NOAA’s Grants Management Division (GMD) and the Economic Development Administration (EDA), the Manual Closeout Checklist was updated. If the Manual Closeout process was performed pre-Grants Online, version 4.28, the checklist is shown below. [JIRA: GOL-900]
Starting with Release 4.28 and until further notice, the Manual Closeout Checklist is displayed below:

<table>
<thead>
<tr>
<th>Award Number: NA18NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of non-Federal entity: MOUNTAIN SUPPLY, INC.</td>
</tr>
</tbody>
</table>

1. Have all the countersigned copies of the grant award/amendments been accepted?  
   - Yes  
   - No  
   - N/A

2. Have the Cost-Share/Match requirements been met in accordance with award requirements?  
   (Refer to Grant file header: PO Checklist, SF-424/SF-424A, and Final SF-425, etc.)  
   - Yes  
   - No  
   - N/A

3. Are the indirect cost requirements consistent with the award and the Indirect Cost Rate Agreement attached to the Organizational Profile?  
   - Yes  
   - No  
   - N/A

4. As identified on the Program Officer’s checklist, Federal Agency-owned equipment provided to the non-Federal entity for use under this award was accounted for on a SF-428B.  
   - Yes  
   - No  
   - N/A

5. A Tangible Personal Property Report (SF-428, SF-428B, or SF-4285, as needed) for this non-research award with budgeted equipment and/or supplies in excess of $5,000 in accordance with the final budget (SF-424A) was submitted.  
   - Yes  
   - No  
   - N/A

6. If real property was purchased under the award, ensure the Real Property Report (SF-429) has been received and attached to the grants file.  
   - Yes  
   - No  
   - N/A

7. Proper documentation was submitted for patents/royalties/inventions contemplated under this award.  
   - Yes  
   - No  
   - N/A

8. Have all the Specific Award Conditions (SACs) with due dates been satisfied?  
   - Yes  
   - No  
   - N/A

9. Has the final Federal Financial (SF-425) Report been received and accepted?  
   - Yes  
   - No  
   - N/A

10. If applicable, has the final Request for Advance or Reimbursement (SF-270) payment been received and accepted?  
    - Yes  
    - No  
    - N/A

11. Has the final performance progress report been received and accepted?  
    - Yes  
    - No  
    - N/A

12. If there are un-obligated federal funds remaining, confirm that the de-obligation process is complete.  
    - Yes  
    - No  
    - N/A

13. Is the Single Audit report current before closing out the expired award? Ensure that the Single Audit report and/or the Image Management System (IMS) report is current and attached to the organizational profile.  
    - Yes  
    - No  
    - N/A

14. If applicable, has the "For-profit Audit Requirement" SAC been satisfied?  
    - Yes  
    - No  
    - N/A

Note: The Attachments link does not appear until the document is saved.
4. When a user attempts to log in to Grants Online using an invalid user name, a generic error message is displayed. The error message does not indicate which information was incorrect – the user name or the password. [JIRA: GOL-902]

5. As mentioned in the Release Notes version 4.27, a Notifications link was added to the bottom of the Grants File launch page. From this link the user can access information about an award. While on the Notifications detail screen, when a user clicks the ID link, the first 4,000 characters of the email notification (associated with a Report Due Date) are displayed. When the email notification exceeds 4,000 characters, the remaining characters are stored in the database, but are not displayed. [JIRA: GOL-905]

6. The Help Desk staff is moving to a new location. The phone numbers used to contact the Help Desk are being updated. On the morning of Tuesday July 9, 2019, please call 240.533.9533 to contact the Help Desk. When a user clicks the Forgot your username link on the Grants Online login screen, the new phone number and the Help Desk email will display. [JIRA: GOL-908]
**Inbox Tab**

1. Columns for the Federal dollar amount for funded actions and an Award Number (for all unfunded actions – including SF-425 reports) were added to the Reassign Task screen. The additional columns assist the Grants Officer with identifying the award or tasks he/she wishes to reassign. [JIRA: GOL-862]

![Task Management Screen](image)

**RFA Tab**

1. The advanced notification for the Grants Online Performance Progress Report (PPR) has been corrected. The due date mentioned in the notification is now accurate. [JIRA: GOL-748]

**Application Tab**

1. The requirement for completing the Budget/Cost Analysis (associated with the Grants Management Details checklist) is now consistent, no matter the application type. Only when the award amount exceeds $250,000 is a Budget/Cost Analysis required. [JIRA: GOL-828]
2. Based upon a request by the Grants Management Division, the following modifications have been made to the Organizational Profile. [JIRA: GOL-858]

- The “Due Diligence” label has been replaced with “Grants Management – Risk Review”

![Grants Management - Risk Review]

- A misspelling of the term High Risk Recipient (edit mode only) on the Review screen has been corrected.

- If any of the information (SAM Registration Date or Recipient Fiscal Year End Date) has expired, Grants Online prevents the Grants Specialist from forwarding any funded action to the Grants Officer.

- Data elements that are no longer relevant have been removed:
  - Are there significant name check findings?
  - Name check expiration date
  - Name check request date
  - Credit check expiration date
  - Credit check request date
  - Credit check supplier score
  - Office of the Inspector General (OIG) clear date
  - Date of last drug-free findings

3. The Awards to this Organization section now includes the following data elements:
   - Disbursements – listed for each grant
   - Award status (e.g., Accepted, Pending Acceptance, Expired – De-Obligated, etc.)
   - Enforcement actions (Yes or No)

![Awards to this Organization]
Awards Tab

1. Per the existing workflow history (associated with process map FFR-2) the person who performed Step 1 was the Recipient Investigator. To correct that error and accurately represent that on the process map, the Recipient Business-Finance Representative (submitting) is shown as the role that performs FFR-2, Step 1. [JIRA: GOL-891]

![Workflow History Image]

2. When the user clicks the Specific Award Conditions checkbox on the CD-450 screen, a check mark is also visible beside the Specific Award Conditions checkbox on the downloaded copy (PDF file) of the CD-450. [JIRA: GOL-903]

As shown on the GMD Checklist:

![GMD Checklist Image]
EDA

1. When an EDA amendment was returned by a recipient it was routed to the Federal Program Officer rather than to the Grants Officer. This issue was resolved when the system software was modified to conform to guidelines that govern the workflow for EDA awards. [JIRA: GOL-899]