

# ASAP.gov – Control Detail Account Payment Requests

February 2015

# Agenda



- Introductions
- Housekeeping
- Objectives
- Background
- ASAP Account Types
- Detail Account ID(s)
- ASAP Payment Request Screens
- Contact information
- Questions





- 1. Gain a high level understanding of ASAP Control Detail Accounts and NOAA's recent implementation
- 2. Learn how to make payment requests in ASAP.gov for Control Detail Accounts for NOAA awards

#### Background

- NOAR
- Closing Fiscal Year 14 required additional down time due to the Department of the Treasury mandates requiring changes in the Automated Standard Application for Payments (ASAP) in order to satisfy new Central Accounting Reporting System (CARS) reporting requirements effective Fiscal Year 2015. DoC required additional time to execute the required changes and transmit updates to ASAP accordingly before removing the temporary suspend for each ASAP Account.
- The changes in ASAP impacted the government bureaus. Recipients were not impacted by the Treasury mandates.
- ASAP did not introduce new account types with this change. The DoC historically only used one of the available account types for its awards.
- Due to the changes in the reporting requirements and related complexities, NOAA chose to begin using a different account type in ASAP for new awards. However, additional development was required in order to effectively use the other account type. Those changes are now in place.

# **ASAP Account Types**

#### • An ASAP Account Type:

- Can be either:
  - 1. Regular
  - 2. Control Detail
- Cannot be modified Once an account type is established on an award it must remain throughout the life of the grant and cannot be changed

#### • Existing Awards:

- > NOAA Awards received on or before 2/13/2015 remain Regular Accounts in ASAP.gov
- Payment requests remain the same there are no changes

#### • New Awards:

- Awards received on or after 2/17/2015 will appear as Control Detail Accounts in ASAP.gov<sup>1</sup>
- Payment requests will require selecting Detail Account ID(s) for funds withdrawal

#### <sup>1</sup>Exception:

New Cooperative Institute (CI) Awards will continue to appear as Regular Accounts in ASAP.gov

#### **Control Detail Accounts**

- Treasury requires Detail Account ID(s) on each Control Detail Account
- The Detail Account ID(s) must be unique within each award (no two Detail Account ID(s) can be the same on a single award)
- Each Detail Account ID may be up to 30 characters in length
- A Cumulative Draw Limit is associated with each Detail Account ID. The Cumulative Draw Limit indicates the maximum funds that can be drawn from the Detail Account ID. The sum of all Cumulative Draw Limits is the total amount authorized on the award. Note this should not be confused with the amount of the Grant itself. The amount authorized will be less than or equal to the amount awarded
- Detail Account ID(s) appear on the payment screen in alphabetical order. It is recommended Recipients accept the ASAP.gov sort default.
- Each Control Detail Account will show the total remaining authorized funds available on the award with a list of all Detail Account ID(s) associated with the award
- Payment requests require entering a dollar amount on one or more Detail Account ID(s)

## **Detail Account ID**



- Each bureau determines the values to populate in the Detail Account ID(s)
- NOAA will populate the Detail Account ID(s) to aid the Recipient in determining which Detail Account ID to select when more than one exists on an award
- Detail Account ID(s) will consist of 4 segments separated by dashes
- Detail Account ID(s) should be reviewed starting with the first segment and then looking at each subsequent segment of the Detail Account ID when more than one exists on the award

# **Detail Account ID Continued**

**Detail Account ID Segments:** 

- 1. Descriptor (20)
- 2. Fund Type indicator (1)
- 3. Grants Online Amendment Number (3)
- 4. Grants Online Accounting Line Number on the Amendment (3)
- The Descriptor contains a brief description related to the work performed to aid the Recipient when requesting payments
- There are 3 possible values for the Fund Type indicator: "R", "T", or "X"

In the event there are two or more Detail Account ID(s) on an award with the same Descriptor, then the Fund Type indicator should be reviewed to determine which order to request funds:

Detail Account ID(s) with "R" in the second segment should always be drawn first
 Detail Account ID(s) with "X" in the second segment should always be drawn last

• Segments three and four are used in the event there are two or more Detail Account ID(s) with the same values in Segments one and two. When the Descriptor and Fund Type are the same on more than one Detail Account ID, then make payment requests based on the lowest Amendment number first

# **Multiple Detail Account ID(s)**

Award 1 has the following Detail Account ID(s) with the same Descriptor:

- 1. MARINE MAMMALS-X-000-001
- 2. MARINE MAMMALS-T-000-002
- 3. MARINE MAMMALS-R-001-001

The order in which the funds were added to the award appears above.

However, the order the Detail Account ID(s) will display in ASAP.gov appears below:

- 1. MARINE MAMMALS-R-001-001
- 2. MARINE MAMMALS-T-000-002
- 3. MARINE MAMMALS-X-000-001

Notice how the "R" appears first and the "X" appears last in ASAP.gov. This is the default sort in ASAP.gov that NOAA intentionally leveraged to help recipients forcing Detail Account ID(s) with "R" funds at the top of the list when two or more Descriptors are the same. **Draw the funds** from the fund type "R" first when two or more Detail Account ID(s) have the same Descriptor. Draw the funds from fund type "X" last.

# Multiple Detail Account ID(s) Continued

Award 2 has the following Detail Account ID(s) with the same Descriptor:

- 1. SALMON RECOVERY ACT-T-000-001
- 2. SALMON RECOVERY ACT-X-000-002
- 3. SALMON RECOVERY ACT-R-001-001
- 4. SALMON RECOVERY ACT-T-002-001
- 5. SALMON RECOVERY ACT-X-002-002
- 6. SALMON RECOVERY ACT-R-002-003

The order in which the funds were added to the award appears above.

However, the order the Detail Account ID(s) will display in ASAP.gov appears below:

- 1. SALMON RECOVERY ACT-R-001-001
- 2. SALMON RECOVERY ACT-R-002-003
- 3. SALMON RECOVERY ACT-T-000-001
- 4. SALMON RECOVERY ACT-T-002-001
- 5. SALMON RECOVERY ACT-X-000-002
- 6. SALMON RECOVERY ACT-X-002-002

Notice how the fund types are "grouped together" with the Descriptors all the same and the Amendment/Line #s in order. This also leverages the default sort order in ASAP.gov making it easier to chose the Detail Account ID looking at the Amendment/Line #. Draw Fund type "R" first and Fund Type "X" last. **Draw the funds from the lowest Amendment/Line number first when two or more Detail Account ID(s) have the same Descriptor/Fund Type combination**.

# Multiple Detail Account ID(s) Continued

Award 3 has the following Detail Account ID(s) with multiple Descriptors:

- 1. SALMON RECOVERY ACT-T-000-001
- 2. COUNCIL COMMISSION-X-000-002
- 3. SALMON RECOVERY ACT-R-001-001
- 4. MARINE MAMMALS-T-002-001
- 5. COUNCIL COMMISSION-X-002-002
- 6. SALMON RECOVERY ACT-R-002-003

The order in which the funds were added to the award appears above.

However, the order the Detail Account ID(s) will display in ASAP.gov appears below:

- 1. COUNCIL COMMISSION-X-000-002
- 2. COUNCIL COMMISSION-X-002-002
- 3. MARINE MAMMALS-T-002-001
- 4. SALMON RECOVERY ACT-R-001-001
- 5. SALMON RECOVERY ACT-R-002-003
- 6. SALMON RECOVERY ACT-T-000-001

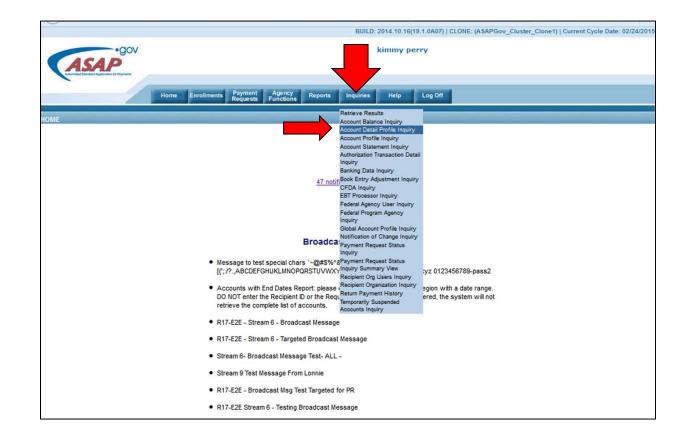
Notice how the Detail Account ID(s) appear in alpha order taking into account all 4 segments of the Detail Account ID. Draw the funds from the appropriate Descriptor based on work performed and follow the NOAA guidelines based on Fund Type, then Amendment/Line #.



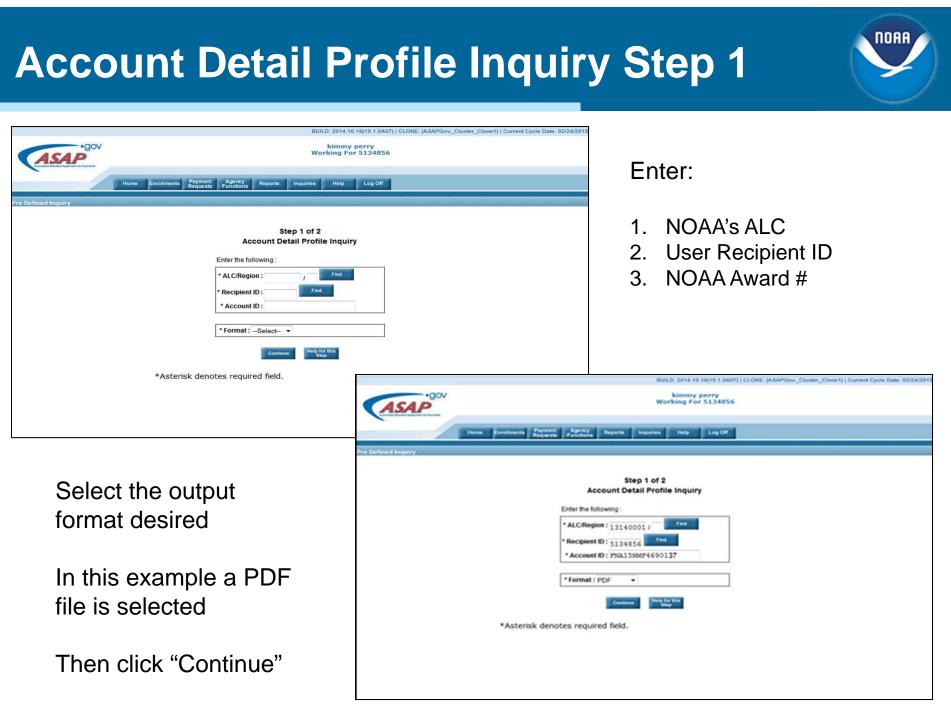
# ASAP.gov Payment Request Screens

**New Inquiry** 

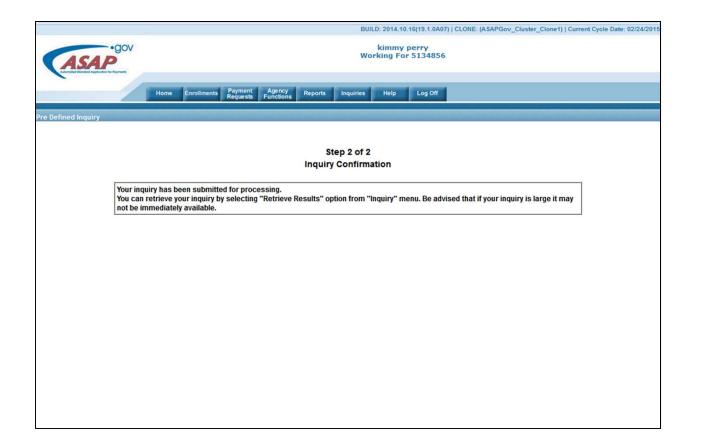




Go to the Inquiries Tab and Select the "Account Detail Profile Inquiry" menu option



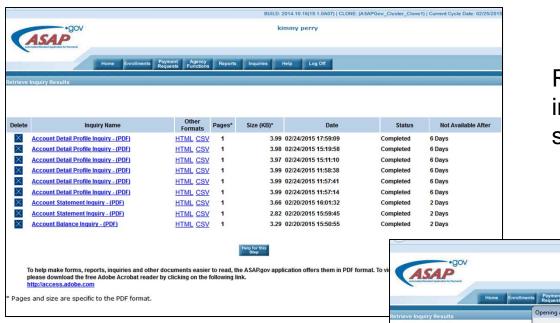
# **Account Detail Profile Inquiry Step 2**



The User input in Step 1 generates the inquiry results. This second step confirms the processing of the inquiry. The results do not appear automatically. The User must go back to the Inquiries Tab and Select "Retrieve Results."

#### **Inquiry Results**



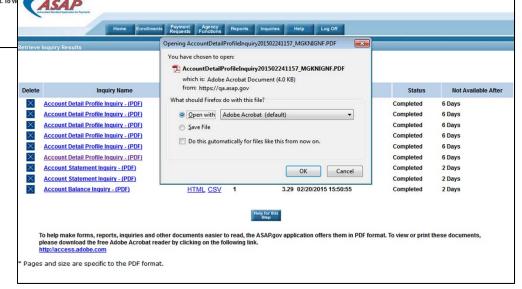


Review the list of available inquiry results and make a selection

kimmy perry

BUILD: 2014.10.16(19.1.0A07) | CLONE: (ASAPGov\_Cluster\_Clone1) | Current Cycle Date: 02/25/20

Select "Open" for the results and click "OK"



# **Account Detail Profile Inquiry Results**

	ALC/Region : 13140001/ Recipient ID : 5134856 Account ID : FNA15NMF469013	Short N	ame : NOAA ame : VIMS
	Account Type : Control Account Account ID : FNA15NMF469013 Description : NOAAGRANTNMF: ve Draw Limit : \$260.00		Balance : \$260.00
	Account		Cumulative
Account Detail ID	Status	Cumulative Draw Limit	Draws/BE/RP To Date
MARINE MAMMALS-R-001-001	Open	\$50.00	\$0.00
MARINE MAMMALS-T-000-002	Open	\$110.00	\$0.00
MARINE MAMMALS-X-000-001	Open	\$100.00	\$0.00

This inquiry on Award example 1 from previous slide provides the status of each Account Detail ID with the Cumulative Draw Limit and the Cumulative Amount Drawn to Date. It does not reflect the Remaining Balance per Account Detail ID (An enhancement was requested to update this report accordingly).

**Before making a payment request, run the Account Detail Profile Inquiry.** This will provide information to determine what is available on each Account Detail ID. The inquiry above was before any payments were made. Therefore, the full Cumulative Draw Limit on each Account Detail ID is available for withdrawal.

# **Account Detail Profile Inquiry Results**

Recipier	gion : 13140001/ nt ID : 5134856 nt ID : FNA15NMF4690142	Short Name : N Short Name : V	and the second se
Accou	Type : Control Account nt ID : FNA15NMF4690142 ption : NOAAGRANTNMFS	Available Balance	a : \$250.00
Total Cumulative Draw			
	Account		Cumulative
Account Detail ID	Status	Cumulative Draw Limit	Draws/BE/RP To Date
SALMON RECOVERY ACT-R-001-001	Open	\$50.00	\$0.00
SALMON RECOVERY ACT-R-002-003	Open	\$44.60	\$0.00
SALMON RECOVERY ACT-T-000-001	Open	\$27.00	\$0.00
SALMON RECOVERY ACT-T-002-001	Open	\$65.50	\$0.00
SALMON RECOVERY ACT-X-000-002	Open	\$23.00	\$0.00
SALMON RECOVERY ACT-X-002-002	Open	\$39.90	\$0.00

Award Sample 2

NOAA

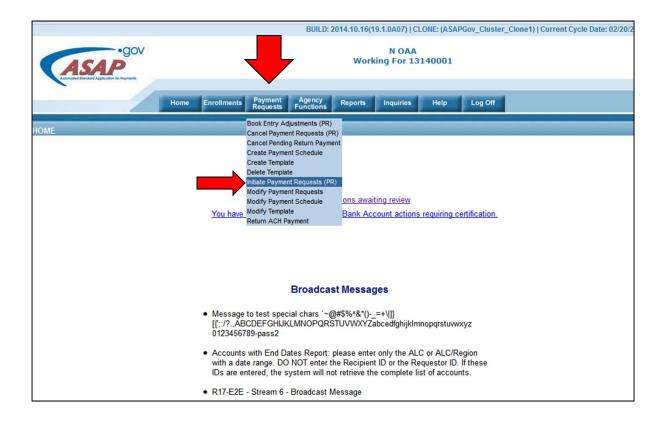
## **Account Detail Profile Inquiry Results**

Recipien	gion : 13140001/ t ID : 5134856 t ID : FNA15NMF4093144	Short Name : N Short Name : V	
Account T	ype : Control Account		
	t ID ; FNA15NMF4693144		
	tion : NOAAGRANTNMFS	Available Balance	9:\$210.00
Total Cumulative Draw L	.mit : \$210.00		
	Account		Cumulative
Account Detail ID	Status	Cumulative Draw Limit	Draws/BE/RP To Date
COUNCIL COMMISSION-X-000-002	Open	\$30.00	\$0.00
COUNCIL COMMISSION-X-002-002	Open	\$50.00	\$0.00
MARINE MAMMALS-T-002-001	Open	\$15.00	\$0.00
SALMON RECOVERY ACT-R-001-001	Open	\$35.00	\$0.00
SALMON RECOVERY ACT-R-002-003	Open	\$60.00	\$0.00
SALMON RECOVERY ACT-T-000-001	Open	\$20.00	\$0.00

Award Sample 3

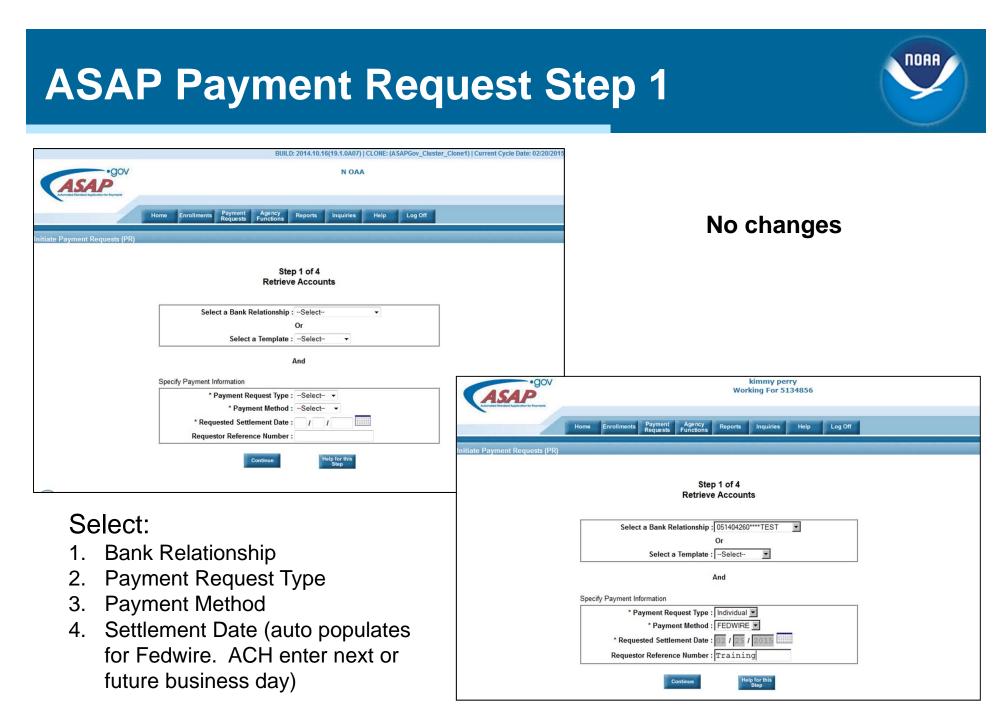
NOAA

## **ASAP Payment Requests**



#### No change

Go to the Payment Requests Tab and Select the Initiate Payment Request (PR) menu option



BUILD: 2014.10.16(19.1.0A07)   CLONE: (ASAPGov_Cluster_Clone1)   Current Cycle Date:  GOV  N OAA  ASAP	02/20/2015
Home Enrollments Payment Agency Reports Inquiries Help Log Off	No Change
Payment Requests (PR)  Step 1 of 4 (Continued) Retrieve Accounts  Enter one or more of the following  Recipient ID : 5134856 ALC / Region : 13140001	Enter Account ID (NOAA Award #
Continue Help for this Step Initiate Payment Requests (PR)	kimmy perry Working For 5134856 rrollments Payment Agency Reports Inquiries Help Log Off
	Step 1 of 4 (Continued) Retrieve Accounts e or more of the following Recipient ID : 5134856 ALC / Region : 13140001 Account ID (or partial) : Fna15nmf4693144 Help for this Step

## **ASAP Payment Request Step 2**

	GASAP Working For 5134856										
	1 - Pa	Enrollments Payment Requests F	Agency Reports Inquiries Help Li	og Off							
	Initiate Payment Requests (PR)	ite Payment Requests (PR)									
			Enter Payn	tep 2 of 4 nent Transactions y Selection Criteria							
			Payment Request Type : Ir Payment Method : F Bank Relationship : 0 Requested Settlement Date : 0	EDWIRE 151404260****TEST							
	Your criteria matched 1 account(s)										
	Recipient : <u>VIRGINIA INSTITUTE OF MA</u> Federal Agency : <u>NATIONAL OCEANIC A</u>		1)								
	Cash on Hand : \$			Total : \$							
	Account ID	Account Status	Requestor Reference Number	Available Balance	Amount Requested	Remittance Data					
Detail	FNA15NMF4693144 FNA15NMF4693144 - COUNCIL COMMISSION-X-000-002 FNA15NMF4593144 -	Open Open Open	Training	\$2	\$\$	+					
Account	COUNCIL COMMISSION-X-002-002 <u>FNA15NMF4693144</u> - MARINE MAMMAL S-T-002-001	Open			\$	•					
ID(s)	 FNA15NMF4693144 - SALMON RECOVERY ACT-R-001-00 FNA15NMF4693144 -				\$	•					
10(3)	SALMON RECOVERY ACT-R-002-003 FNA15NMF4693144 - SALMON RECOVERY ACT-T-000-001	Open Open			\$ <u> </u>	•					
			Continue Sort	I Cancel Help for this Step							

Awards with a Control Detail Account type will display as shown above. The available balance reflects what remains available to draw on the Award (factoring in any previous payments).

# **ASAP Payment Request Step 2 Con't**

ASAP	kimmy perry Working For 5134856								
Home	Enroilments Payment Requests Fo	Agency Reports Inquiries Help Log O							
Initiate Payment Requests (PR)									
		Enter Paymen	2 of 4 t Transactions election Criteria						
Γ	Payment Request Type : Individual Payment Method : FEDWIRE Bank Relationship : 051404260***TEST								
		Requested Settlement Date : 02/25							
1		· · · · · · · · · · · · · · · · · · ·							
Your criteria matched 1 account(s)									
Recipient : VIRGINIA INSTITUTE OF MAR	INE (5134856)								
Federal Agency : NATIONAL OCEANIC AN	ID ATMOSPHER (13140001	1		_					
Cash on Hand : \$			Total : \$ 110.00						
Account ID	Account Status	Requestor Reference Number Training	Available Balance	Amount Requested	Remittance Data				
FNA15NMF4693144 FNA15NMF4693144 - COUNCIL COMMISSION-X-000-002	Open Open	Ifaining	3	\$ 20.00	-				
ENA15NMF4693144 - COUNCIL COMMISSION-X-002-002	Open			\$					
ENA15NMF4693144 - MARINE MAMMAL S-T-002-001	Open			\$ 15.00	+				
FNA15NMF4693144 - SALMON RECOVERY ACT-R-001-001	Open			\$ 35.00	+				
FNA15NMF4693144 - SALMON RECOVERY ACT-R-002-003	Open			\$ 40.00	+				
FNA15NMF4693144 - SALMON RECOVERY ACT-T-000-001	Open			\$	+				
		Continue	Cancel Help for this						
		Continue Sort	Step						

Enter an amount per Account ID

(based on work performed and following NOAA's guidance above related to the Account ID names)

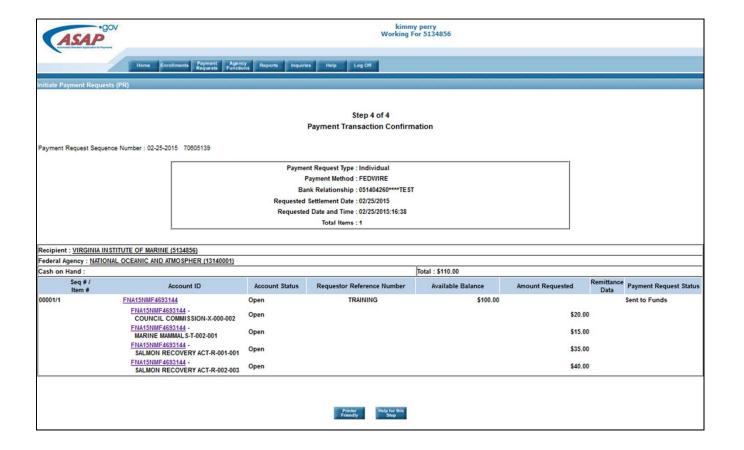
Notice the "Total" field. This is the sum of the requested amounts per Account ID

## **ASAP Payment Request Step 3**

	Working For 5134856									
	Home Enrollment	Payment Agency Requests Functions	Reports Inquiries Help Log Off							
Initiate P	Payment Requests (PR)									
			Step 3 of 4 Review Payment Trans	actions						
	Payment Request Type : Individual Payment Method : FEDWIRE Bank Relationship : 051404260****TE ST Requested Settlement Date : 02/25/2015									
	Recipient : <u>VIRGINIA INSTITUTE OF MARINE (5134855)</u> Federal Agency : <u>NATIONAL OCEANIC AND ATMOSPHER (13140001)</u> Cash on Hand : \$ Total : \$ 110.00									
Row #		Account Status	Requestor Reference Number	Available Balance	Amount Requested	Remittance Data				
	FIA15NIMF4853144         FIA15NIMF4853144         COUNCIL         COMMISSION-X-000-002         FIA15NIMF4853144         FIA15NIMF4853144         FIA15NIMF4853144         SALMON RECOVERY ACT-R-001-001         FIA15NIMF4853144         SALMON RECOVERY ACT-R-002-003         SALMON RECOVERY A	Open Open Open Open Open	TRAINING	\$210.00	\$ 20.00 \$ 15.00 \$ 35.00 \$ 40.00	• • •				
			Butenit Add More Sort	Cancel Holy for this Step						

Review the amounts requested and make changes as needed

#### **ASAP Payment Request Step 4**



NOAA

# ASAP Payment Transaction Confirmation

Payment R	equest Sequence	e Number :	02-25-2015 7060	05139					
				Request Type :					
				ayment Method :					
				nk Relationship :					
				ettlement Date :					
			Requested	Date and Time :		/2015:16:38			
				Total Items :	1				
Recipien	t : VIRGINIA	INSTITU	TE OF MARI	NE (5134856)					
		TIONAL	DCEANIC AN	ID ATMOSPH					
Cash On	Hand :			Total :\$1	10.00				
Seq #/	Account ID	Account	Request	Available	9	Remittance	Remittance	Amount	Payment
Item #		Status	Reference	Balance		Code	Amount	Requested	Request
			Number						Status
00001/1	FNA15NMF46	Open	TRAINING	\$1	00.00				Sent to Funds
	93144								
	FNA15NMF46	Open						\$20.00	
	93144-								
	COUNCIL								
	COMMISSION								
. <u> </u>	-X-000-002	-							
	FNA15NMF46	Open						\$15.00	
	93144- MARINE								
	MAMMALS-T-								
	002-001								
	FNA15NMF46	Open						\$35.00	
	93144-								
	SALMON								
	RECOVERY								
	ACT-R-001-								
	001								
	FNA15NMF46	Open						\$40.00	
	93144-	10							
	SALMON								
	RECOVERY								
	ACT-R-002-								

#### **Payment Request Error Messages**

ASAP			N OAA		
	Enrollments Payment Fo	Agency Reports Inquiries Help Log ( unctions	m		
Initiate Payment Requests (PR)					
		Step	2 of 4		
		Enter Paymer	nt Transactions		
		Display S	election Criteria		
				i	
		Payment Request Type : Indi			
		Payment Method : FED			
		Bank Relationship : 0514 Requested Settlement Date : 02/2			
		Requested Settlement Date : 02/2	6/2015	2.	
Recipient : <u>VIRGINIA INSTITUTE OF MAR</u> Federal Agency : <u>NATIONAL OCEANIC AN</u> Cash on Hand : \$		D	Total : \$ 55.00		
Federal Agency : <u>NATIONAL OCEANIC AN</u> Cash on Hand : \$	D ATMOSPHER (13140001		Total : \$ 55.00	âmount Requested	Remittance Data
Federal Agency : NATIONAL OCEANIC AN		I) Requestor Reference Number Training	Total : \$ 55.00 Available Balance \$100.00	Amount Requested	Remittance Data
Federal Agency : <u>NATIONAL OCEANIC AN</u> Cash on Hand : \$ Account ID	D ATMOSPHER (13140001 Account Status	Requestor Reference Number	Available Balance	Amount Requested	Remittance Data
Federal Agency : <u>NATIONAL OCEANIC AN</u> Cash on Hand : \$ <u>Account ID</u> <u>FINATSMIR4693144</u> - <u>COUNCIL COMMISSION-X-000-002</u> <u>FINATSMIR4693144</u> - <u>COUNCIL COMMISSION-X-002-002</u>	ACCOUNT Status	Requestor Reference Number	Available Balance		
Federal Agency : <u>NATIONAL OCEANIC AN</u> Cash on Hand : \$ <u>Account ID</u> <u>FNATSNIMF4533144</u> <u>FNATSNIMF4533144</u> - <u>COUNCIL COMMISSION-X-000-002</u> <u>FNATSNIMF4533144</u> - <u>COUNCIL COMMISSION-X-002-002</u> <u>FINATSNIMF4533144</u> - <u>MARINE HAMMAL X-7002-001</u>	D ATMOSPHER (13140001 Account Status Open Open	Requestor Reference Number	Available Balance	\$ 15.00	0
Federal Agency : NATIONAL OCEANIC AN           Cash on Hand : \$           Account ID           FINA15NMF4633144           FINA15NMF4633144           COUNCIL COMMIS SION-X-000-002           FINA15NMF4633144 -           COUNCIL COMMIS SION-X-002-002           FINA15NMF4633144 -           COUNCIL COMMIS SION-X-002-002           FINA15NMF4633144 -           MARINE MAMMAL S-T-002-001           FINA15NMF4633144 -           SALMON RECOVERY ACT-R-001-001	D ATMOSPHER (13140001 Account Status Open Open Open	Requestor Reference Number	Available Balance	\$ 15.00 \$ \$ 10.00 \$	0
Federal Agency : NATIONAL OCEANIC AN           Cash on Hand : \$           Account ID           FINATSIMIF4593144           COUNCIL COMMI SSION-X-000-002           FINATSIMIF4593144 -           COUNCIL COMMI SSION-X-002-002           FINATSIMIF4593144 -           COUNCIL COMMI SSION-X-002-002           FINATSIMIF4593144 -           COUNCIL COMMI SSION-X-002-001           FINATSIMIF4593144 -           SALMON RECOVERY ACT-R-001-001           FINATSIMIF4593144 -           SALMON RECOVERY ACT-R-002-001	D ATMOSPHER (13140001 Account Status Open Open Open Open	Requestor Reference Number	Available Balance	\$ 15.00 \$ \$ 10.00	0 0 0
Federal Agency : <u>NATIONAL OCEANIC AN</u> Cash on Hand : \$           Recount ID           FINA15NIMF4593144           COUNCIL COMMISSION-X-000-002           FINA15NIMF4593144           COUNCIL COMMISSION-X-002-002           FINA15NIMF4593144           COUNCIL COMMISSION-X-002-002           FINA15NIMF4593144           MARTINE HAMMAL S-T-002-001           FINA15NIMF4593144           MARINE HAMMAL S-T-002-001           FINA15NIMF4593144           FINA15NIMF4593144           FINA15NIMF4593144           FINA15NIMF4593144           FINA15NIMF4593144           FINA15NIMF4593144           FINA15NIMF4593144	D ATMOSPHER (13140001 Account Status Open Open Open Open Open	Requestor Reference Number	Available Balance	\$ 15.00 \$ \$ 10.00 \$	0
Federal Agency : <u>NATIONAL OCEANIC AN</u> Cash on Hand : \$           Recount ID           FINA15NIMF4693144           COUNCIL COMMISSION-X-000-002           FINA15NIMF4693144           COUNCIL COMMISSION-X-002-002           FINA15NIMF4693144           COUNCIL COMMISSION-X-002-002           FINA15NIMF4693144           MARTINE HAMMAL S-T-002-001           FINA15NIMF4693144           SALMON RECOVERY ACT-R-01-001           FINA15NIMF4693144           SALMON RECOVERY ACT-R-02-003           FINA15NIMF4693144           SALMON RECOVERY ACT-R-02-003           FINA15NIMF4593144	D ATMOSPHER (13140001 Account Status Open Open Open Open Open Open	Requestor Reference Number	Available Balance	\$ 15.00 \$ \$ 10.00 \$ \$ 30.00	0 0 0

Since the available balance is listed in summary and not in detail, entering an amount for the Account ID may exceed the cumulative draw limit for the account.



#### **Payment Request Error Messages Con't**

ASAP			NOAA		
Hor	ne Enrollments Payment Agency Requests Functions	Reports Inquiries Help Log Off			
nitiate Payment Requests (PR)					
		Step 3 of 4 Review Payment Trar	isactions		
		Payment Request Type : Individual Payment Method : FEOWIRE Bank Relationship : 051404260*** Requested Settlement Date : 02/26/2015	•TEST		
Recipient : <u>VIRGINIA INSTITUTE OF</u> Federal Agency : <u>NATIONAL OCEANII</u> Cash on Hand : \$	and the second se	Total	:\$ 55.00		
Row # Account ID	Account Status	Requestor Reference Number	Available Balance	Amount Requested	Remittance Data
FNA15NMF4693144	Open	TRAINING	\$100.00		Data
ERROR 1054: Requested ant exceeds ERROR 1054: Requested ant exceeds ERROR 1054: Requested ant exceeds FINA15NMF4693144 -	N-X-000-002 Open cumulative draw limit for the following a			\$ 15.00	
MARINE MAMMAL S-T-00				\$ 10.00	+
ERROR 1054: Requested ant exceeds ENA15NMF4693144 - SALMON RECOVERY A	Onen	iccount.		\$ 30.00	+
		Submit Add More Sort	Cancel Heip for this Step		

If the amount requested on any Account ID exceeds the cumulative draw limit for the ID the User will receive the error messages as displayed above



#### **Payment Request Error Messages Con't**

ASAP			NOAA						
Home	Enrollments Payment Requests F	Agency Reports Inquiries Help Log	Off						
Initiale Payment Requests (PR)									
		Enter Payme	ep 2 of 4 ent Transactions						
	Display Selection Criteria								
Г	Payment Request Type : Individual Payment Method : FEDWIRE								
		Bank Relationship : 051							
		Requested Settlement Date : 02/							
Your criteria matched 1 account(s)									
Recipient : VIRGINIA INSTITUTE OF MAR									
Federal Agency : NATIONAL OCEANIC AN Cash on Hand : \$	ND ATMOSPHER (1314000	1)	Total : \$ 115.00						
Account ID	Account Status	Requestor Reference Number	Available Balance	Amount Requested	Remittance Data				
FNA15NMF4693144	Open	Training	\$100.00						
FNA15NMF4693144 - COUNCIL COMMISSION-X-000-002	Open			\$ 10.00	+				
ENA15NMF4693144 - COUNCIL COMMISSION-X-002-002	Open			\$ 50.00	+				
FNA15NMF4693144 - MARINE MAMMAL S-T-002-001	Open			\$ 15.00	+				
FNA15NMF4693144 - SALMON RECOVERY ACT-R-001-001	Open			\$	+				
FNA15NMF4693144 - SALMON RECOVERY ACT-R-002-003	Open			\$ 20.00	+				
FNA15NMF4693144 - SALMON RECOVERY ACT-T-000-001	Open			\$ 20.00	+				
		Sector and Description	Multitoren						
		Continue Sort	Cancel Help for this Step						

The sum of each Account ID payment request should be less than or equal to the Available Balance. Note the Payment Total of \$115 exceeds the Available Balance of \$100.00. The system will display an error message after clicking "Continue"

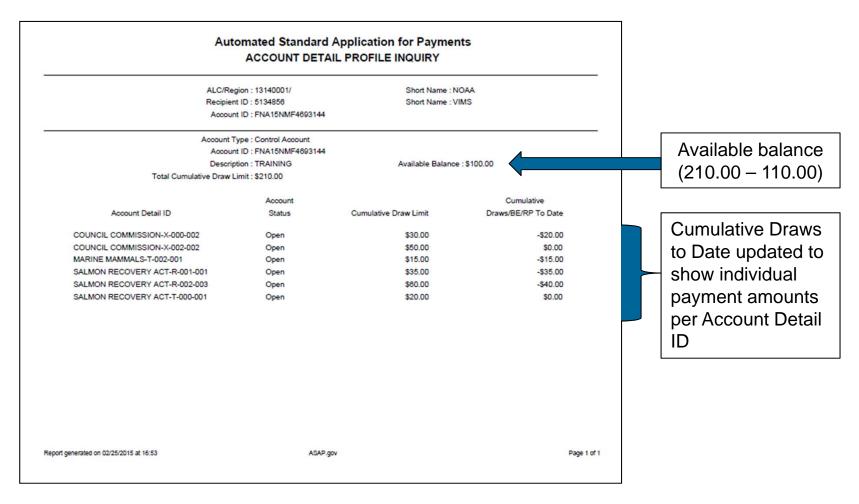


#### **Payment Request Error Messages Con't**

	Home Enrolla	nents Payment Agency Requests Functions	Reports Inquiries Help Log Off					
Initiate Payme	ent Requests (PR)							
			Step 3 of 4 Review Payment Trans	actions				
Payment Request Type : Individual Payment Method : FEDWI/RE Bank Relationship : 051404260****TEST Requested Settlement Date : 02/26/2015								
	IRGINIA IN STITUTE OF MARINE (S cy : <u>NATIONAL OCEANIC AND ATM</u> d : \$		Total : :	115.00				
Row #	Account ID	Account Status	Requestor Reference Number	Available Balance	Amount Requested	Remittanc Data		
	FEDWIRE payment will cause Accounts 15NMF4693144	int Available Balance to drop t Open	TRAINING	\$100.00				
	NA15NMF4693144 - COUNCIL COMMISSION-X-000-002	Open			\$ 10.00	+		
	NA15NMF4693144 - COUNCIL COMMISSION-X-002-002	Open			\$ 50.00	•		
	Requested amt exceeds cumulative		ount.					
	NA15NMF4693144 - MARINE MAMMAL S-T-002-001	Open			\$ 15.00	+		
	NA15NMF4693144 - SALMON RECOVERY ACT-R-002-0	Open			\$ 20.00	-		
	NA15NMF4693144 - SALMON RECOVERY ACT-T-000-00	Onen			\$ 20.00	+		
			Butenit Add More Sort	Cancel Help for this Step				

When the Total payment amount exceeds the Available an error message will display indicating the payment will cause the balance to drop below zero as illustrated above

# Post Pymt - Account Detail Profile Inquiry



#### Inquiry after the \$110.00 payment

## **Account Detail ID Status Change**

Recipien	gion : 13140001/ it ID : 5134858 it ID : FNA15NMF4693144	Short Name : N Short Name : V	
	ype : Control Account		
	t ID : FNA15NMF4693144	4 Available Balance	. 6100.00
	Description : TRAINING Total Cumulative Draw Limit : \$210.00		\$:\$100.00
	Account		Cumulative
Account Detail ID	Status	Cumulative Draw Limit	Draws/BE/RP To Date
COUNCIL COMMISSION-X-000-002	Open	\$30.00	-\$20.00
COUNCIL COMMISSION-X-002-002	Open	\$50.00	\$0.00
MARINE MAMMALS-T-002-001	Closed	\$15.00	-\$15.00
SALMON RECOVERY ACT-R-001-001	Closed	\$35.00	-\$35.00
SALMON RECOVERY ACT-R-002-003	Open	\$60.00	-\$40.00
SALMON RECOVERY ACT-T-000-001	Open	\$20.00	\$0.00

Notice the Account Detail ID with the "Closed" Account Status. When NOAA receives a payment resulting in an Award where one or more Account ID's reach the Cumulative Draw Limit (available balance = zero), NOAA will transmit a transaction to ASAP.gov changing the Account Status from "Open" to "Closed."

#### **Return ACH**



Status         Number           A151MAF4593142         Open         \$116.08           COUNCIL COMMISSION- 000-002         Open         \$15.75           COUNCIL COMMISSION- 002-001         Open         \$21.33           MARINE MAMMALS- 002-001         Open         \$15.00           SALMON RECOVERY ACT-R- 002-001         Open         \$35.00           SALMON RECOVERY ACT-R- 00-001         Open         \$23.00	ASAP gov	me Enrollme	nts Payment Agency Requests Functions	Reports Inquiries	N OAA		
pency Location Code/Region : <u>NATIONAL OCEANIC AND ATMOSPHER (13140001)</u> Account ID Account Payment Amount * Return Amount * Return Reason * Return Reference Number Number View Banking Data Number View Ba	ter the following :						1
Account Status       Payment Amount       Return Amount       Return Reason       Return Reference Number       View Banking Data         VA15NMF4693142       Open       \$116.08       -Select-       Image: Count ID       Imag			and the second	R (13140001)			
COUNCIL COMMISSION- Open \$15.75 COUNCIL COMMISSION- Open \$21.33 MARINE MAMMALS- Open \$15.00 SALMON RECOVERY ACT-R- Open \$23.00 SALMON RECOVERY ACT-R- Open \$23.00 SALMON RECOVERY ACT-T- Open \$6.00 Marine Acti Payment	ccount ID	Account			* Return Reason		View Banking Data
000-002     Open     S15.75       000-002     Open     S21.33       002-001     Open     S21.33       MARINE MAMMALS-     Open     S15.00       SALMON RECOVERY ACT-R-     Open     S35.00       SALMON RECOVERY ACT-R-     Open     S23.00       SALMON RECOVERY ACT-R-     Open     S23.00       SALMON RECOVERY ACT-T-     Open     S6.00	NA15NMF4693142	Open	\$116.08		Select	•	Q
002-001 Open \$15.00 SALMON RECOVERY ACT-R- Open \$35.00 SALMON RECOVERY ACT-R- Open \$23.00 SALMON RECOVERY ACT-T- Open \$6.00 Neterisk denotes required field. Return ACI Payment Requests Purce	000-002 COUNCIL COMMISSION- 002-002						
11-001 Open 335.00 Open 355.00 Open 523.00 SALMON RECOVERY ACT.R. Open 523.00 SALMON RECOVERY ACT.T. Open 56.00 Open 56.0	-002-001		\$15.00				
12-003 Open \$23.50 SALMON RECOVERY ACT-T- Open \$6.00 Asterisk denotes required field.	01-001	open	\$35.00				
Asterisk denotes required field.	02-003	Open	\$23.00			•gov	
Asterisk denotes required field.	SALMON RECOVERY ACT-T- 00-001	Open	\$6.00			SAP	
	Asterisk denotes required fie	eld.			Return ACH	Home	rollments Payment Agen Requests Funct

The Return ACH screen shows Payment Amounts Associated with Account ID(s)

Enter the amount to Return related to each Account ID

NOAA

Help Log Off

BUILD: 2014.10.16(19.1.0A07) | CLONE: (ASAPGov\_Cluster\_Clone1) | Current Cycle Date: 02/23/20

Amounts entered greater than the original payment amount will display an error message as illustrated on the right

Recipient Organization : VIRGIN	IA INSTITUTE	E OF MARINE (5134856)					
Agency Location Code/Region	NATIONAL	DCEANIC AND ATMOSPH	ER (13140001)				
Account ID	Account Status	Payment Amount	* Return Amount	* Return Reason		* Return Reference Number	View Banking Data
FNA15NMF4693142	Open	\$116.08		Other	-	Training	Q
ERROR 9294: Return amount can	not exceed Pa	ayment amount.					
COUNCIL COMMISSION- X-000-002	Open	\$15.75	16.00				
ERROR 9294: Return amount can	not exceed Pa	ayment amount.					
COUNCIL COMMISSION- X-002-002	Open	\$21.33	22.00				
ERROR 9294: Return amount can	not exceed Pa	ayment amount.					
MARINE MAMMALS- T-002-001	Open	\$15.00	16.00				
SALMON RECOVERY ACT-R- 001-001	Open	\$35.00	0.00				
SALMON RECOVERY ACT-R- 002-003	Open	\$23.00	0.00				
SALMON RECOVERY ACT-T- 000-001	Open	\$6.00	0.00	]			

#### **Book Entry Adjustment Screen**

Book Entry Adjustments will require entering amounts by Account ID on Control Detail Accounts. Any adjustment on a Regular accounts is entered in a lump sum on the award. Adjustments can be made between a Control Detail and a Regular Account.

	Step 2 of 4 Enter Adjustment Transactions						
	Federal Agency : <u>NATIONAL OCEANIC AND ATMOSPHER (13140001)</u> Adjustment Reference Number: Adjustment Reason:						
	Your search criteria matched 275 account(s). 178 accounts not shown because they are una	vailable for adjustments.					
	Recipient : <u>VIRGINIA INSTITUTE OF MARINE (5134856)</u>						
	Account ID	Decrease Available Balance by this Amount	Increase Available Balance by this Amount	Available Balance Cumulative Aut	thorized Amount		
	FNA15NMF4693145 - MARINE MAMMAL S-T-002-001	\$	\$				
	FNA15NMF4693145 - SALMON RECOVERY ACT-R-001-001 FNA15NMF4693145 -	\$	s				
	SALMON RECOVERY ACT-R-002-003 FNA15NMF4693145 -	\$	\$				
	SALMON RECOVERY ACT-T-000-001 FNA15NMF4693146	3	3	\$210.00	\$210.00		
	FNA15NMF4693146 - COUNCIL COMMISSION-X-000-002	\$	S		E		
Control Detail Account	FNA15NMF4693146 - COUNCIL COMMISSION-X-002-002	\$	\$				
Awards and related	FNA15NMF4693146 - MARINE MAMMAL S-T-002-001 FNA15NMF4693146 -	5	s				
	SALMON RECOVERY ACT-R-001-001 FNA15NMF4693146 -	\$	s				
Account ID(s)	SALMON RECOVERY ACT-R-002-003 FNA15NMF4693146 -	5	\$				
	SALMON RECOVERY ACT-T-000-001 FNA15NMF4693147	•	•	\$210.00	\$210.00		
	FNA15NMF4693147 - COUNCIL COMMISSION-X-000-002	\$	\$				
	FNA15NMF4693147 - COUNCIL COMMISSION-X-002-002 FNA15NMF4693147 -	\$	\$				
	MARINE MAMMAL S-T-002-001 FNA15NMF4693147 -	\$	s				
	SALMON RECOVERY ACT-R-001-001 FNA15NMF4693147 -	\$	\$				
	SALMON RECOVERY ACT-R-002-003 <u>FNA15NMF4693147</u> - SALMON RECOVERY ACT-T-000-001	\$	\$				
Regular Account	FNA15NO \$4200007	\$	\$	\$150.00	\$150.00		
Awards	FNA15NO \$4200008	S	\$	\$150.00	\$150.00		

#### **Contact Information**

• ASAP.gov functionality

Bureau of the Fiscal Service ASAP Customer Service Number Kansas City Financial Center

Phone: 855-868-0151

Please listen and follow the prompts for ASAP

Hours of Operation: 6:30 AM - 5:30 PM Central Time (Monday - Friday)

Email: kfc.asap@fms.treas.gov

• General Award information

Contact your NOAA Program Officer/Grants Specialist

# Questions



