September 2014 v.2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 **Holiday** **Normal DW refresh**	2 **LABOR**: Reverse Aug Month-end Estimate **Normal DW refresh**	3 **LABOR:** PP16 **Normal DW refresh**	4 **LABOR:** PP16 **SURCHARGES** **Normal DW refresh**	5 **LABOR:** Sep Month-End Estimates **SURCHARGES** **Normal DW refresh**	6 **Normal DW refresh**
7	8 **GL:** Final Close Aug 2014 **Normal DW refresh**	9 **Normal DW refresh**	10 **Normal DW refresh**	11 **Normal DW refresh**	12 **Normal DW refresh**	13 **Normal DW refresh**
14	15 **LABOR**: Reverse Preliminary Month-end Estimate. **SURCHARGES** PP17 **SURCHARGES** **Normal DW refresh**	16 **GL:** Update AR Trial Table **Normal DW refresh**	17 **Normal DW refresh**	18 **Normal DW refresh**	19 **Normal DW refresh**	20 **Normal DW refresh**
21	22 **Normal DW refresh**	23 **Normal DW refresh**	24 **LABOR:** NOAA CORPS **Normal DW refresh**	25 **Normal DW refresh**	26 **DISBURSEMENTS:** Last run for Sep **SLTs** SLTs to be approved for Sep are due to FMB by 6:00 pm ET **Normal DW refresh**	27 **Normal DW refresh**
28 **LABOR**: Reverse Preliminary PP18 Estimate. **SURCHARGES** PP18 **SURCHARGES** **Special DW refresh**	29 **SLTs:** 12:00 pm ET Final Approval **CA SURCHARGES** processed **prior to the "6 AM"** closing **Normal DW refresh**	30 **CFS YE PRELIM CLOSING** **6:00 AM ET** Close AP, PO, PR CA O/U Process **WIP** **12:00 NOON ET** Close Tier 2 **Special DW refresh**				

6 AM Closing

Tier "ONE" modules will be placed in "**PRELIMINARY**" close for the **September 2014 General Ledger**

  PR – **Purchase Requisitions (Commitments)**
  PO – **Purchase Orders (Obligations, etc.)**
  AP – **Accounts Payable (Invoices and Receiving Tickets, etc.)**

Please note: AR is open for WIP only. No other AR transactions.

12 Noon Closing

Tier TWO modules, will be placed in "**PRELIMINARY**" close for the **September 2014 General Ledger**

  ALLOC – **Cost Accumulation/Allocation (Surcharges, etc.)**
    The Cost Accumulation Over/Under (CA O/U) process: 7:00 am ET on Tuesday September 30, 2014.

  BE – **Budget Execution (Resources, Apportionments, Allotments, BOPs)**
    NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
  AR – **Accounts Receivable**
  GJ – **General Journal (GJs and Labor, etc.) (GJs may be entered until 12 noon)**
  GL – **General Ledger**