

# October 2018 v1

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> <b>CFS Production Restricted</b>  Normal DW refresh	<b>2</b> <b>CFS OPENS FOR FY2019 BUSINESS</b>  DW reports and/or CFS Production reports Complete Year-End Data  Normal DW refresh	<b>3</b> <b>LABOR:</b> Reverse PP19 Estimate <b>SURCHARGES</b>  Normal DW refresh	<b>4</b>   Normal DW refresh	<b>5</b>   Normal DW refresh	<b>6</b>   Normal DW refresh
7	<b>8</b> <b>HOLIDAY</b>  Normal DW refresh	<b>9</b> <b>LABOR:</b> PROCESS PP19 <b>SURCHARGES</b>  Normal DW refresh	<b>10</b> <b>LABOR:</b> POST PP19 <b>SURCHARGES</b>  Normal DW refresh	<b>11</b>   Normal DW refresh	<b>12</b>   Normal DW refresh	<b>13</b>   Normal DW refresh
14	<b>15</b>   Normal DW refresh	<b>16</b>   Normal DW refresh	<b>17</b>   Normal DW refresh	<b>18</b>   Normal DW refresh	<b>19</b>   Normal DW refresh	<b>20</b>   Normal DW refresh
21	<b>22</b> <b>LABOR:</b> PROCESS/POST PP20A <b>SURCHARGES</b>  Normal DW refresh	<b>23</b>   Normal DW refresh	<b>24</b> <b>LABOR:</b> PROCESS/POST PP20B <b>SURCHARGES</b>  SLT & DLCA: To be approved for October are due to FMB by 4:00 pm ET  Normal DW refresh	<b>25</b> <b>CFS Production Restricted 6:00 am – 2:30 pm ET</b> <b>FY2018 YE CLOSING</b> Activities <b>NO FY2019 Transactions</b>  Normal DW refresh	<b>26</b> <b>DISBURSEMENTS:</b> Last run for October  <b>LABOR:</b> PROCESS/POST Month-End Estimate <b>SURCHARGES</b>  Normal DW refresh	<b>27</b>   Normal DW refresh
28	<b>29</b>   Normal DW refresh	<b>30</b> <b>LABOR:</b> Process/Post October NOAA Corps  SLT & DLCA: 12:00 Noon ET Final Approval  CA: October Month-End Surcharges Processed prior to the "6:00 am ET" closing  Normal DW refresh	<b>31</b> <b>CFS GL MONTH-END PRELIM CLOSING</b> <b>6:00 am ET</b> Close AP, PR, PO WIP  12:00 Noon ET Close BE, AR, ALLOC, GJ, GL  Normal DW refresh			

**Please note: October 2018 GL Closing will start on October 31, 2018 at 6:00 am ET**

**6 am ET Closing**

Tier ONE modules will be placed in **PRELIMINARY** close for the **October 2018 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

**Please note: AR is open for WIP only. No other AR transactions.**

**12 Noon ET Closing**

Tier TWO modules will be placed in **PRELIMINARY** close for the **October 2018 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)  
 NOTE: Month-End G/L closing process does NOT prohibit end users from entering BOPs.
- AR – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
- GJ – General Journal (GJs may be entered until 12 noon ET)
- GL – General Ledger