

# March 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 DW reports and/ or CFS Production reports complete month-end data Normal DW refresh
2	3 LABOR: Reverse Feb Month-end Estimate  Normal DW refresh	4 LABOR: PP03  Normal DW refresh	5 LABOR: PP03 SURCHARGES  Normal DW refresh	6   Normal DW refresh	7 GL: Final Close Feb 2014  Normal DW refresh	8   Normal DW refresh
9	10   Normal DW refresh	11   Normal DW refresh	12   Normal DW refresh	13   Normal DW refresh	14   Normal DW refresh	15   Normal DW refresh
16	17 LABOR: PP04  GL: Update AR Trial Table Normal DW refresh	18 LABOR: PP11 SURCHARGES  Normal DW refresh	19 LABOR: Month-End Estimates SURCHARGES  Normal DW refresh	20   Normal DW refresh	21   Normal DW refresh	22   Normal DW refresh
23	24   Normal DW refresh	25 LABOR: MAR NOAA CORPS SURCHARGES  Normal DW refresh	26 DISBURSEMENTS: Last run for Jun SLTs SLTs to be approved for Jun are due to FMB by 4:00 pm ET  Normal DW refresh	27  CA O/U Reversal – Part C  Normal DW refresh	28 SLTs 12:00 pm ET Final Approval  CA SURCHARGES processed prior to the “7 AM” closing  Normal DW refresh	29   Normal DW refresh
30	31 CFS G/L MONTH-END PRELIM CLOSING 7:00 AM ET Close PR, PO and AP. WIP process.  12:00 NOON ET Close all other modules Normal DW refresh					

## 7 AM

The following modules will be placed in **PRELIMINARY** close for the **March 2014 General Ledger**

PR	– Purchase Requisitions	(Commitments)
PO	– Purchase Orders	(Obligations, etc.)
AP	– Accounts Payable	(Invoices and Receiving Tickets, etc.)

**Please note: AR is open for WIP only. No other AR transactions.**

8:00 AM ET: AP may begin working on April 2014 transactions.

## 12 noon

The following modules will be placed in **PRELIMINARY** close for the **March 2014 General Ledger**

BE	– Budget Execution	(Resources, Apportionments, Allotments, BOPs. (Eg. FM060)
AR	– Accounts Receivable	<b>NOTE:</b> Month end G/L closing process does NOT prohibit end users from entering BOPs.
ALLOC	– Cost Accumulation/Allocation	(Surcharges, etc.)
		The Cost Accumulation Over/Under (CA O/U) process: 7:00 AM ET on Monday March 31, 2014.
GJ	– General Journal	(GJs may be entered until 12 noon)
GL	– General Ledger	