

June 2020 v5

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 DW reports and/or CFS Production reports Complete month-end data LABOR: Reverse May Month-End Estimate SURCHARGES Normal DW refresh	2 LABOR: PROCESS PP10 Normal DW refresh	3 LABOR: PROCESS PP10 SURCHARGES Normal DW refresh	4 Normal DW refresh	5 CFS GL MONTH END FINAL CLOSING May 2020 Normal DW refresh	6 Normal DW refresh
7	8 Normal DW refresh	9 Normal DW refresh	10 Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh	13 Normal DW refresh
14	15 LABOR: PROCESS PP11 Normal DW refresh	16 LABOR: POST PP11 SURCHARGES Normal DW refresh	17 LABOR: June Month End Estimate SURCHARGES CA O/U: Reversal Part C Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh	20 Normal DW refresh
21	22 Normal DW refresh	23 LABOR: June NOAA Corps GJ Normal DW refresh	24 SLTs/DLCAs SLTs and DLCAs to be approved for June are due to FMB by 4:00 pm ET DISBURSEMENTS: Last Run for June Normal DW refresh	25 Normal DW refresh	26 Normal DW refresh	27 Normal DW refresh
28	29 SLTs/DLCAs 12:00 noon ET Final Approval CA: June Month End SURCHARGES Processed prior to the "6 AM" closing Normal DW refresh	30 CFS GL MONTH END PRELIM CLOSING 6:00 AM ET Close AP, PR, PO WIP CA O/U Process 12:00 Noon ET Close BE, AR, ALLOC, GJ, GL Normal DW refresh				

Please note: June 2020 GL Closing will start on June 30, 2020 at 6:00 am ET

6 am ET Closing

Tier ONE modules will be placed in **PRELIMINARY** close for the **June 2020 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

12 Noon ET Closing

Tier TWO modules will be placed in **PRELIMINARY** close for the **June 2020 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
- NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.
- AR – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
- GJ – General Journal (GJs may be entered until 12 noon ET)
- GL – General Ledger