

June 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 DW reports and/ or CFS Production reports complete month-end data LABOR: Reverse May Month-end Estimate Normal DW refresh	2 Normal DW refresh	3 Normal DW refresh	4 Normal DW refresh	5 GL: Final Close May 2015 Normal DW refresh	6 Normal DW refresh
7	8 LABOR: PP10 Normal DW refresh	9 LABOR: PP10 SURCHARGES Normal DW refresh	10 Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh	13 Normal DW refresh
14	15 Normal DW refresh	16 GL: Update AR Trial Table Normal DW refresh	17 Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh	20 Normal DW refresh
21	22 LABOR: PP11 SURCHARGES Normal DW refresh	23 LABOR: PP11 SURCHARGES Normal DW refresh	24 LABOR: Month-End Estimates SURCHARGES Normal DW refresh	25 SLTs SLTs to be approved for Jun are due to FMB by 12 noon ET Normal DW refresh	26 LABOR: JUNE NOAA CORPS DISBURSEMENTS: Last run for Jun CA O/U Reversal – Part C Normal DW refresh	27 Normal DW refresh
28	29 SLTs: 12:00 pm ET Final Approval CA SURCHARGES processed prior to the “6 AM” closing Normal DW refresh	30 CFS G/L MONTH-END PRELIM CLOSING 7:00 AM ET Close AP, PO, PR CA O/U Process WIP 12:00 NOON ET Close Tier 2 Normal DW refresh				

7 AM Closing

Tier “ONE” modules will be placed in “**PRELIMINARY**” close for the **June 2015 General Ledger**

- PR** – Purchase Requisitions (Commitments)
- PO** – Purchase Orders (Obligations, etc.)
- AP** – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

12 Noon Closing

Tier TWO modules, will be placed in “**PRELIMINARY**” close for the **June 2015 General Ledger**

- ALLOC** – Cost Accumulation/Allocation (Surcharges, etc.)
The Cost Accumulation Over/Under (CA O/U) process: 7:00 am ET on Tuesday June 30, 2015.
- BE** – Budget Execution (Resources, Apportionments, Allotments, BOPs)
NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
- AR** – Accounts Receivable
- GJ** – General Journal (GJs and Labor, etc.) (GJs may be entered until 12 noon)
- GL** – General Ledger