**Please note: February 2020 GL Closing will start on February 28, 2020 at 6:00 am ET**

**6 am ET Closing**  
Tier ONE modules will be placed in PRELIMINARY close for the February 2020 General Ledger  

- PR – Purchase Requisitions (Commitments)  
- PO – Purchase Orders (Obligations, etc.)  
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

**12 Noon ET Closing**  
Tier TWO modules will be placed in PRELIMINARY close for the February 2020 General Ledger  

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)  
  **NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.  
- AP – Accounts Receivable  
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)  
- GJ – General Journal (GJs may be entered until 12 noon ET)  
- GL – General Ledger