TIER “ONE” Closing

Tier “ONE“ modules will be placed in “PRELIMINARY” close for the December 2010 General Ledger

PR – Purchase Requisitions (Commitments)
PO – Purchase Orders (Obligations, etc.)
AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

8:00 AM ET: “Tier ONE” may begin working on January 2011 transactions.

TIER “TWO” Closing

Tier TWO modules, will be placed in “PRELIMINARY” close for the December 2010 General Ledger

BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
AR – Accounts Receivable
ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
   The Cost Accumulation Over/Under (CA O/U) process @ 7:00 AM ET on Thursday December 30, 2010
GJ – General Journal (GJs and Labor, etc.)
GL – General Ledger
   These transactions will affect the Cost Accumulation Surcharge & Over/Under processes.

“Tier TWO,” should NOT enter ANY transactions while December 2010 is still open. ONLY after December 2010 is closed may “Tier TWO” modules mentioned above begin working on January 2011 transactions.