

September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 DW reports and/or CFS Production reports Complete Month-End Data LABOR Reverse August 2023 Month-End Estimate EST317 SURCHARGES CA O/U Reversal Part C Normal DW refresh	2 Normal DW refresh
3	4 HOLIDAY Normal DW refresh	5 Normal DW refresh	6 LABOR Process/Post PP17 (Aug 13 – Aug 26) SURCHARGES Normal DW refresh	7 LABOR Sep Month-End Estimate EST318 (Aug 27-Sep 9) PP17 base @ 100% EST319 (Sep 10 - Sep 30) PP17 base @ 150% SURCHARGES Normal DW refresh	8 CFS GL MONTH-END FINAL CLOSING August 2023 Normal DW refresh	9 Normal DW refresh
10	11 Normal DW refresh	12 Normal DW refresh	13 Normal DW refresh	14 Normal DW refresh	15 SLTs/DLCAs SLTs and DLCAs to be approved for Sep 2023 are due to FMB by 6:00 pm ET Normal DW refresh	16 Normal DW refresh
17	18 LABOR Reverse September PP18 Month-End Estimate EST318 SURCHARGES Process/Post PP18 (Aug 27 - Sep 9) SURCHARGES Normal DW refresh	19 Normal DW refresh	20 Normal DW refresh	21 Normal DW refresh	22 LABOR Process/Post September 2023 NOAA Corps SLTs/DLCAs 12:00 noon ET Final Approval Normal DW refresh	23 Normal DW refresh
24	25 DISBURSEMENTS Last Run for September Normal DW refresh	26 FINAL SURCHARGES Process at 1 pm ET CFS Access Restricted to FO Staff Normal DW refresh	27 FINAL CA FY 2023 O/U Process at 7 am ET Normal DW refresh	28 Normal DW refresh	29 CFS GL MONTH-END PRELIM CLOSING 6:00 AM ET Close AP, PR, PO WIP 12:00 Noon ET Close BE, AR, ALLOC, GJ, GL Normal DW refresh	30 Normal DW refresh

Please note: September 2023 GL Closing will start on September 30, 2023 at 6:00 am ET

6 am ET Closing

Tier ONE modules will be placed in PRELIMINARY close for the September 2023 General Ledger

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

12 Noon ET Closing

Tier TWO modules will be placed in PRELIMINARY close for the September 2023 General Ledger

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
- NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.
- AP – Accounts Receivable
 - ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
 - GJ – General Journal (GJs may be entered until 12 Noon ET)
 - GL – General Ledger