

April 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 DW reports and/or CFS Production reports Complete Month-End Data Normal DW refresh
2	3 LABOR: Reverse March 2023 Month-End Estimate EST306 SURCHARGES CA O/U: Reversal Part C Normal DW refresh	4 LABOR: PROCESS PP06 (Mar 12 –Mar 25) Normal DW refresh	5 LABOR: POST PP06 (Mar 12 –Mar 25) SURCHARGES Normal DW refresh	6 Normal DW refresh	7 CFS GL MONTH-END FINAL CLOSING March 2023 Normal DW refresh	8 Normal DW refresh
9	10 Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh	13 Normal DW refresh	14 Normal DW refresh	15 Normal DW refresh
16	17 LABOR: PROCESS PP07 (Mar 26 – Apr 8) Normal DW refresh	18 LABOR: POST PP07 (Mar 26 – Apr 8) SURCHARGES Normal DW refresh	19 LABOR: April Month-End Estimate EST308 (Apr 09 – Apr 30) PP07 base @ 150% SURCHARGES Normal DW refresh	20 SLTs/DLCAs To be approved for April 2023 are due to FMB by 4:00 pm ET Normal DW refresh	21 Normal DW refresh	22 Normal DW refresh
23	24 Normal DW refresh	25 LABOR: Process/Post January 2022 NOAA Corps Normal DW refresh	26 DISBURSEMENTS: Last Run for January 2022 Normal DW refresh	27 SLTs/DLCAs 12:00 noon ET Final Approval CA: April 2023 Month-End SURCHARGES Processed prior to the "6 am ET" closing Normal DW refresh	28 CFS GL MONTH-END PRELIM CLOSING 6:00 am ET Close AP, PR, PO WIP CA O/U Process 12:00 Noon ET Close BE,AR,ALLOC,GJ,GL Normal DW refresh	29 Normal DW refresh
30						

Please note: April 2023 GL Closing will start on April 30, 2023 at 6:00 am ET

6 am ET Closing

Tier ONE modules will be placed in **PRELIMINARY** close for the **April 2023 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

12 Noon ET Closing

Tier TWO modules will be placed in **PRELIMINARY** close for the **April 2023 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
- NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.
- AR – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
- GJ – General Journal (GJs may be entered until 12 noon ET)
- GL – General Ledger

Prepared by Funds Management Branch.