

April 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 DW reports and/or CFS Production reports Complete Month-End Data LABOR: Reverse March 2022 Month-End Estimate EST206 SURCHARGES Normal DW refresh	2 Normal DW refresh
3	4 LABOR: PROCESS PP06 (Mar 13 –Mar 26) Normal DW refresh	5 LABOR: POST PP06 (Mar 13 –Mar 26) SURCHARGES Normal DW refresh	6 Normal DW refresh	7 CFS GL MONTH-END FINAL CLOSING March 2022 Normal DW refresh	8 Normal DW refresh	9 Normal DW refresh
10	11 Normal DW refresh	12 Normal DW refresh	13 Normal DW refresh	14 Normal DW refresh	15 Normal DW refresh	16 Normal DW refresh
17	18 LABOR: PROCESS PP07 (Mar 27 – Apr 9) Normal DW refresh	19 LABOR: POST PP07 (Mar 27 – Apr 9) SURCHARGES Normal DW refresh	20 LABOR: April Month-End Estimate EST208 (Apr 10 – Apr 30) PP07 base @ 150% SURCHARGES Normal DW refresh	21 Normal DW refresh	22 SLTs/DLCAs To be approved for April 2022 are due to FMB by 4:00 pm ET Normal DW refresh	23 Normal DW refresh
24	25 Normal DW refresh	26 LABOR: Process/Post April 2022 NOAA Corps Normal DW refresh	27 DISBURSEMENTS: Last Run for April 2022 Normal DW refresh	28 SLTs/DLCAs 12:00 noon ET Final Approval CA: April 2022 Month-End SURCHARGES Processed prior to the "6 am ET" closing Normal DW refresh	29 CFS GL MONTH-END PRELIM CLOSING 6:00 am ET Close AP, PR, PO WIP CA O/U Process 12:00 Noon ET Close BE,AR,ALLOC,GJ,GL Normal DW refresh	30 Normal DW refresh

Please note: April 2022 GL Closing will start on April 29, 2022 at 6:00 am ET

6 am ET Closing

Tier ONE modules will be placed in **PRELIMINARY** close for the **April 2022 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

12 Noon ET Closing

Tier TWO modules will be placed in **PRELIMINARY** close for the **April 2022 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
- NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.
- AP – Accounts Receivable
- GJ – General Journal (GJs may be entered until 12 noon ET)
- GL – General Ledger