March 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 **DW reports and/or CFS Production reports** Complete Month-End Data **LABOR:** Reverse February 2022 Month-End Estimate EST204 **SURCHARGES** **Normal DW refresh**	**2** **Normal DW refresh**	**3** **Normal DW refresh**	**4** **Normal DW refresh**	**5** **Normal DW refresh**
6	**7** **CFS GL MONTH-END FINAL CLOSING** February 2022 **LABOR:** Process PP04 (Feb 13 – Feb 26) **Normal DW refresh**	**8** **LABOR:** Post PP04 (Feb 13 – Feb 26) **SURCHARGES** **Normal DW refresh**	**9** **Normal DW refresh**	**10** **Normal DW refresh**	**11** **Normal DW refresh**	**12** **Normal DW refresh**
13	**14** **Normal DW refresh**	**15** **Normal DW refresh**	**16** **Normal DW refresh**	**17** **Normal DW refresh**	**18** **Normal DW refresh**	**19** **Normal DW refresh**
20	**21** **LABOR:** Process PP05 (Feb 27 – Mar 12) **Normal DW refresh**	**22** **LABOR:** Post PP05 (Feb 27 – Mar 12) **SURCHARGES** **Normal DW refresh**	**23** **LABOR:** March Month-End Estimate EST206 (Mar 13 – Mar 31) PP05 base @ 140% **SURCHARGES** **CA O/U:** Reversal Part C **Normal DW refresh**	**24** **Normal DW refresh**	**25** **LABOR:** Process/Post March 2022 NOAA Corps **SLT & DLCA:** To be approved for March 2022 are due to FMB by 4:00 pm ET **Normal DW refresh**	**26** **Normal DW refresh**
27	**28** **Normal DW refresh**	**29** **DISBURSEMENTS:** Last Run for March 2022 **Normal DW refresh**	**30** **SLT & DLCA:** **12:00 Noon ET** Final Approval **CA:** March 2022 Month-End **SURCHARGES** Processed **prior to the "6:00 am ET"** closing **Normal DW refresh**	**31** **CFS GL MONTH-END PRELIM CLOSING** **6:00 am ET** Close AP, PR, PO WIP CA O/U Process **12:00 Noon ET** Close BE, AR,ALLOC,GJ,GL **Normal DW refresh**		

Please note: March 2022 GL Closing will start on March 31, 2022 at 6:00 am ET

6 am ET Closing
Tier ONE modules will be placed in **PRELIMINARY** close for the **March 2022 General Ledger**

> **PR – Purchase Requisitions (Commitments)**
> **PO – Purchase Orders (Obligations, etc.)**
> **AP – Accounts Payable (Invoices and Receiving Tickets, etc.)**

Please note: AR is open for WIP only. No other AR transactions.

12 Noon ET Closing
Tier TWO modules will be placed in **PRELIMINARY** close for the **March 2022 General Ledger**

> **BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)**
> > **NOTE:** Month-End G/L closing process does NOT prohibit end users from entering BOPs.
>
> **AR – Accounts Receivable**
> **ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)**
> **GJ – General Journal (GJs may be entered until 12 noon ET)**
> **GL – General Ledger**

Created by Funds Management Branch