

CPCS
2018 Fiscal Year End
Invoice Load and Sweep Dates

September 04, 2018	Invoice Load and Sweep - Invoice files will cover transactions posted from August 04, 2018 through September 03, 2018. All transactions will be loaded and immediately swept to the cardholder's default accounting code. CPCS will be unavailable to users beginning at 6:00 am ET. Users will be notified as soon as CPCS is available. <i>Note: Reconcile By Date is COB September 26, 2018.</i>
September 19, 2018	Invoice Load and Sweep - Partial 1 fiscal year end invoice files. Partial 1 invoice files will cover transactions posted from September 04, 2018 through September 18, 2018. All transactions will be loaded and immediately swept to the cardholder's default accounting code. CPCS will be unavailable to users beginning at 6:00 am ET. Users will be notified as soon as CPCS is available. <i>Note: Reconcile By Date is COB September 26, 2018.</i>
September 21, 2018	Recommended last day to use the purchase card for FY18 activity. Purchase card transactions made after this date are at risk of being recorded as FY19 activity.
September 26, 2018	CPCS 'Reconcile By' date for transactions loaded up through September 18, 2018. Statement period closes for purchases received by JPMC.
September 27, 2018	CPCS will be unavailable to users beginning at 6:00 a.m. ET through October 4, 2018 in order to load and sweep invoices, complete FY18 year-end activity, and to update the Bureau, LO, and Cardholder Default Accounting Codes for the new Fiscal Year.
September 27, 2018	Invoice Load and Sweep - Partial 2 fiscal year end invoice files. Partial 2 invoice files will cover transactions posted from September 19, 2018 through September 26, 2018. All transactions will be loaded and immediately swept to the cardholder's default accounting code. <i>Note: Users will be able to reconcile their swept transactions once CPCS becomes available on October 4, 2018.</i>
October 4, 2018	Invoice Load and Sweep – Partial 3 fiscal year end invoice files. Partial 3 invoice files will cover transactions posted from September 27, 2018 through October 3, 2018. All transactions will be loaded and immediately swept to the cardholder's default accounting code. Users will be notified as soon as CPCS is available. <i>Note: Reconcile By Date is COB October 26, 2018.</i>
October 31, 2018	Retirement of FY18 CPCS Transactions