

Create an Apple ID for your Government Furnished iOS Device

Revised 7/30/12

Create an Apple ID

Have you already been using an Apple ID associated with your @NOAA.gov account?

If you do not have an Apple ID using your @NOAA.gov account, proceed with the instructions starting on this slide.

If do have an existing Apple ID using your @NOAA.gov account, you must first disassociate that account from your @NOAA.gov account before proceeding. Click [HERE](#) and follow the instructions to disassociate your @NOAA.gov account with this older Apple ID and associate it with another email address.

1. Tap **App Store**



2. Tap **Search**



3. Type **GoToMeeting** in search window



continue to next slide

Create an Apple ID

4. Tap **FREE**



5. Tap **INSTALL APP**



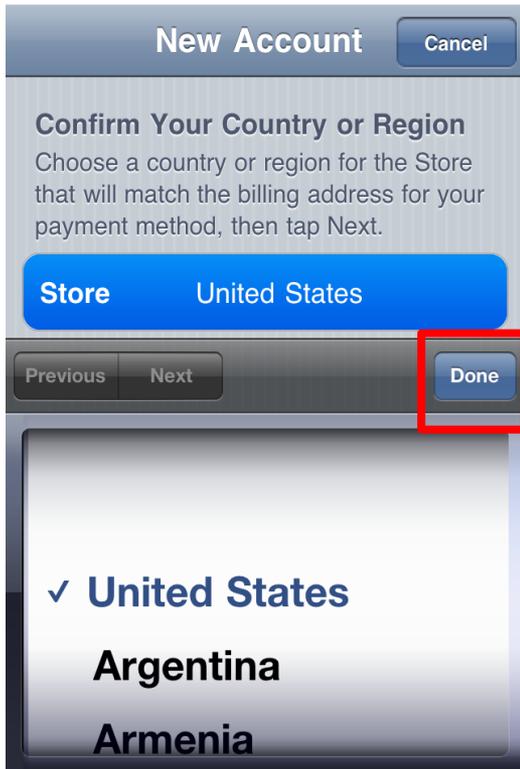
6. Tap **Create New Apple ID**



continue to next slide

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7. Choose your country, then tap Done.



8. You'll need to read and agree to the iTunes Store Terms & Conditions. Tap Agree located at the bottom of the page to continue.
9. **Enter your NOAA email address** (*first.lastname@noaa.gov*), security questions, birthday, and create your password.
 - Associating a government furnished device with a personal Apple ID is not allowed. Only an Apple ID using @noaa.gov can be used.
10. You can also enter an optional rescue email address. If you frequently change email addresses, this is recommended.
11. Once you are satisfied with the information entered, tap **Next**.

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12. Select **None** as your payment option, then tap **Done**.

will not be charged until you make a purchase. If you select None, you will be asked to provide a payment method when you make your first purchase.

Credit Card	None
Card Number	Required
Security Code	Required

Previous Next **Done**

Amex
Discover
✓ None

13. You'll then see a screen that says "Verify your Account." Tap **Done** and check your email for a verification email from iTunes Store.

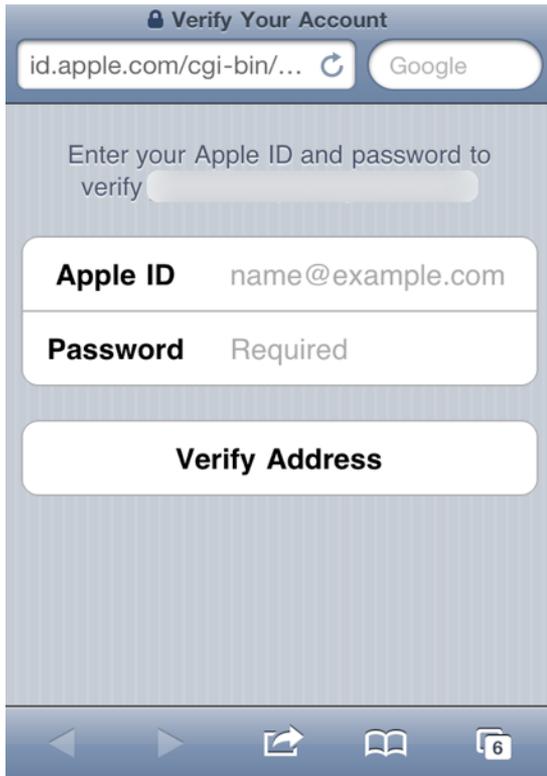
Verify Your Account **Done**

Email Verification
An email has been sent to the address below with a link to verify your Apple ID. Make sure to check your email and follow the link to complete the creation of your Apple ID.

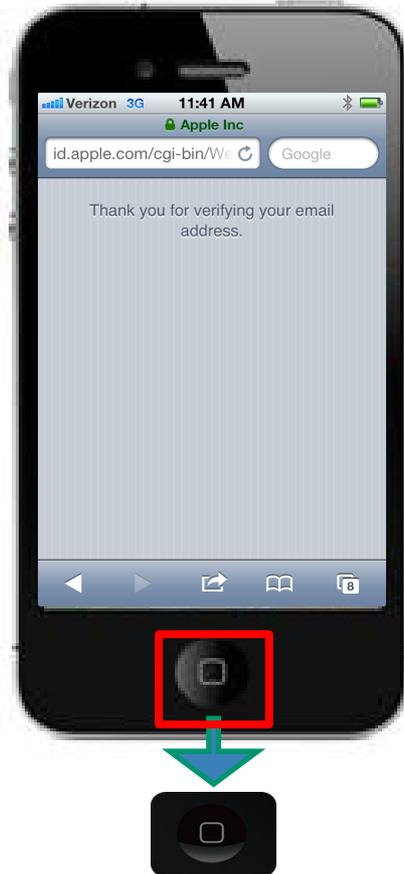
14. Open the email, and click the link enclosed in the email to activate your account.
15. Once you tap the link, the App Store should automatically open and prompt you to sign in with your account name and password.

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16. Enter your account name and password. Tap **Verify Address** when done.



17. Tap Sign In and you will see a thank you screen. Press the **Home** button



18. Tap **App Store**.



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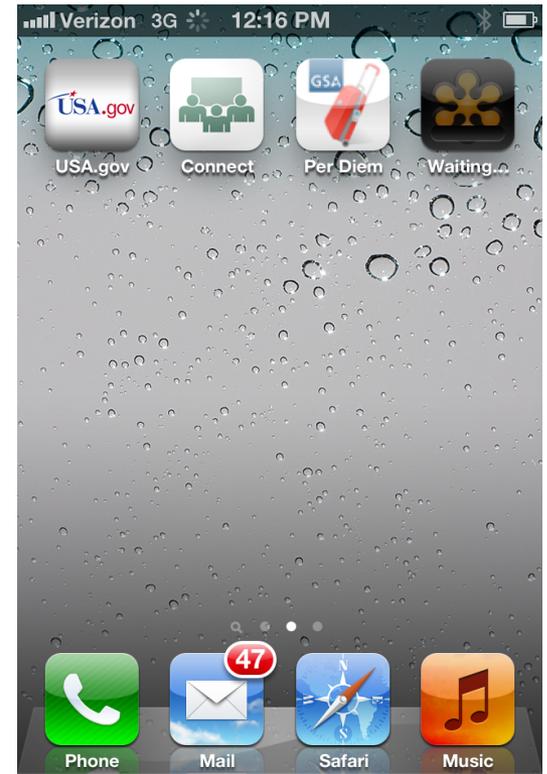
19. In the **App Store**, you will see the app you were trying to install. Tap **Install App**.



20. Tap **Use Existing Apple ID**. Sign in with your new @noaa.gov Apple ID.



21. Once you sign in, the app will begin installing. Once the install is complete, the app is available for your use.



Things To Remember

- Per NOAA policy, users are allowed only to install NOAA approved apps on GFE iPhones or iPads. Devices that have non-NOAA approved apps installed are subject to being wiped, which could result in loss of data at the user's own risk.
- Only an @NOAA.gov Apple ID can be associated with GFE iPhones and iPads.
- Please ensure iCloud settings remain off and no apps are configured to sync data outside Google. iCloud and other non-Google/UMS synchronizing options are not authorized for government data.
- UMS / NOAA Google administrators do not have the ability to reset passwords for Apple IDs. If users forget their passwords, the user should follow the instructions provided by Apple to reset passwords or go to the [Apple's "Reset your password" page](#).
- Connected devices may be wiped at any time ([NOAA Rules of Behavior for Mobile Device](#)).

Disassociate a Previously Created Apple ID

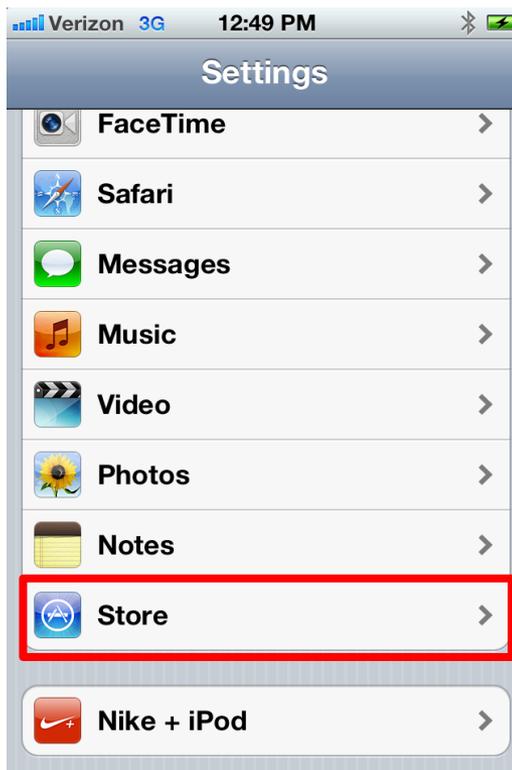
Per NOAA policy, only an @NOAA.gov Apple ID can be associated with GFE iPhones and iPads and only NOAA approved apps can be installed and/or associated with that @NOAA.gov account.

If you had previously created an Apple ID, you will complete the following steps to disassociate that Apple ID before you can proceed with the instructions to create an Apple ID for you GFE device.

1. Tap **Settings**



2. Tap **Store**



3. Tap the **Apple ID** field

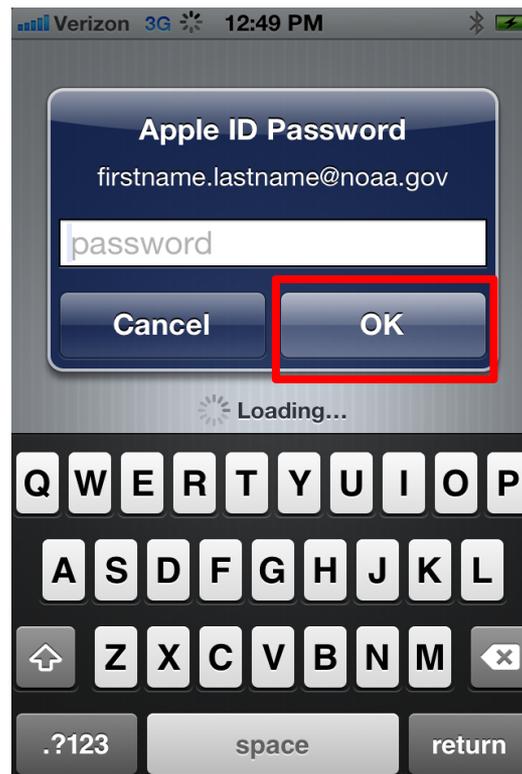


Disassociate a Previously Created Apple ID

4. Tap **View Apple ID**



5. Enter password and tap **OK**



6. Tap the **Apple ID** field to edit. Enter another email address that is not your @noaa.gov email address.



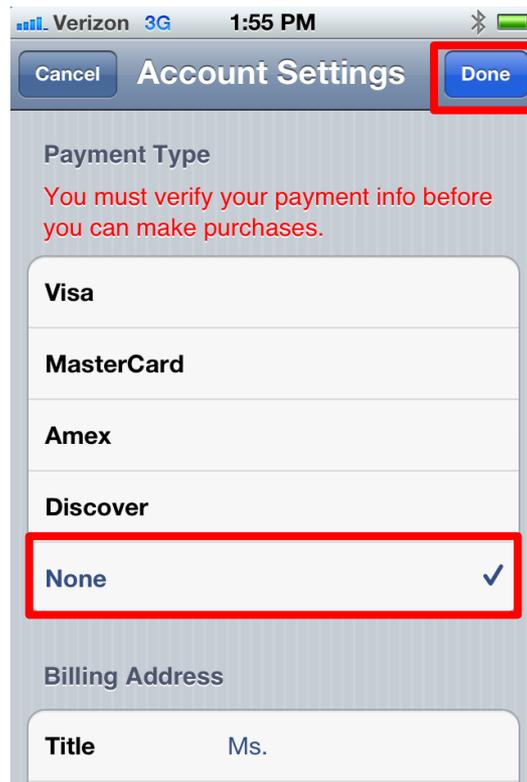
Disassociate a Previously Created Apple ID

Once you have completed the below steps, you have disassociated your old Apple ID account from your @NOAA.gov email address. With the disassociate complete, you can return to the beginning of these instructions by click [HERE](#) and create your @NOAA.gov account for your Government provided iPhone or iPad.

7. Tap **Done** when you have completed editing your Apple ID.



8. Choose a payment type for your account or select **None**. Tap **Done** when your selection is complete.



9. Tap **Done**. Check your email for the address you entered and follow the verification instructions to complete the Apple ID change.



[Click here to return to "Create Apple ID" instructions](#)