

LETTER OF RECIPROCITY REQUEST

Requests for a Letter of Reciprocity (LOR) must be submitted at least two (2) weeks prior to the start of planned dive operations. An LOR will authorize a NOAA diver reciprocity up to a maximum of six (6) months. The actual term of the LOR is dependent upon the diver's authorization status during the period for which the LOR is being requested. For example; a diver performs three (3) dives on April 1st. Assuming certifications and medical requirements do not expire and the diver's Standardized Equipment Program (SEP) gear does not pass the service date then the diver will be authorized to dive through September 30th. Therefore, the LOR will be valid through September 30th. If a certification or medical requirement expires, or the diver's SEP gear passes the service date during the period of reciprocity, the LOR will expire on that date.

APPLICANT INFORMATION

NAME (Last, First MI)	Check one of the following. <input type="radio"/> NOAA Employee <input type="radio"/> NOAA Corps <input type="radio"/> Contractor		
WORK ADDRESS	CITY	STATE	ZIP
E-MAIL ADDRESS	PHONE NUMBER	FAX NUMBER	
UNIT DIVING SUPERVISOR	DIVE OPERATIONS START DATE	DIVE OPERATIONS END DATE	

CURRENT DIVING AUTHORIZATION

DATE of LAST LOGGED DIVE
EXPIRATION DATE of PHYSICAL EXAM

CERTIFICATIONS (all three certifications must be current)

CARDIO-PULMONARY RESUSCITATION (CPR)	ISSUE DATE	EXPIRATION DATE
FIRST-AID	ISSUE DATE	EXPIRATION DATE
OXYGEN (O ₂) ADMINISTRATION	ISSUE DATE	EXPIRATION DATE

RECIPROCITY ORGANIZATION DIVE SAFETY OFFICER (DSO) INFORMATION

NAME (Last, First MI)	RECIPROCITY ORGANIZATION	
MAILING ADDRESS		
CITY	STATE	ZIP
E-MAIL ADDRESS	PHONE NUMBER	FAX NUMBER

SUBMISSION INSTRUCTIONS

Submit this form to the NOAA Diving Center (NDC) via facsimile or e-mail. The NDC fax number is (206) 526-6506. The NDC support desk e-mail address is Support.NDC@noaa.gov.