

TRAVEL AND/OR ORGANIZATION CHANGE ORDER
(Commissioned Officers)

1. ORDER TYPE <i>(Check one)</i> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	2. ORDER NUMBER
3. DATE OF ORDER	

4. NAME <i>(Last - first - middle initial)</i>	GRADE	SOCIAL SECURITY NUMBER	BUREAU NUMBER/TYPE CODE
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5. PURPOSE OF TRAVEL OR ORGANIZATION CHANGE

6. TYPE OF DUTY: PERMANENT SEA TEMPORARY SEA OPERATIONAL FLIGHT PERMANENT SHORE TEMPORARY SHORE
 PROFICIENCY FLIGHT TRAINING RETIREMENT SEPARATION RESIGNATION OTHER

7. ITINERARY *(include starting, intermediate, and ending points)*

8. PERIOD OF TRAVEL <i>(on or about)</i> BEGINNING DATE: ENDING DATE:	9. ESTIMATED COST	TLE \$	10. APPROPRIATIONS	
	TRAVEL \$	SIT \$	ORGANIZATION CODE	TASK NUMBER
	PER DIEM \$	NTS \$	_____	
	HHE \$	POV \$	_____	
	DLA \$	COMAIR \$	_____	

11. SPECIAL PROVISIONS

a. <input type="checkbox"/> Travel by Privately Owned Conveyance (POC) at _____ cents per mile authorized as more advantageous to the Government. This applies to Temporary Duty (TDY) Travel only.	e. <input type="checkbox"/> _____ Days of proceed time is authorized in accordance with NOAA Corps Directives Chapter 6.
b. <input type="checkbox"/> _____ Days of leave en route is authorized in accordance with NOAA Corps Directives Chapter 6.	f. <input type="checkbox"/> Non-temporary Storage (NTS) is authorized.
c. <input type="checkbox"/> Commercial Air (COMAIR) travel to be tourist of economy class is authorized when available and/or practicable.	g. <input type="checkbox"/> Privately Owned (Motor) Vehicle (POV) shipment is authorized.
d. <input type="checkbox"/> Travel by Privately Owned Conveyance (POC) is authorized for Permanent Change of Station (PCS) moves.	PRESENT PERMANENT DUTY STATION AND OPFAC
	NEW PERMANENT DUTY STATION AND OPFAC

REMARKS

12. AUTHORIZATION BY DESIGNATED AUTHORIZING OFFICIAL.	Travel and transportation allowances are authorized at Government Expense under conditions noted herein and in accordance with the Joint Federal Travel Regulations of the Uniformed Services and the NOAA Corps Directives. It is hereby certified that travel incurred in the Execution of these orders is necessary for the public interest and is not made for the convenience or benefit of the officer.	SIGNATURE
		TITLE
		COMPONENT

13. ENDORSEMENT	DATE/TIME	PLACE	OFFICIAL'S SIGNATURE
a. DETACHED (1)			
(2)			
b. REPORTED (1)			
(2)			