

**NOTICE OF SCIENTIFIC OR TECHNICAL TALK**

*PREPARE IN TRIPLICATE. Original and one Copy must reach D8.*

*This form is required to notify management and/or scientific and public information offices of talks involving scientific results, plans, policy matters, or important non-technical issues. For more specific information, see NOAA Mgmt. Order No.12 or related POE directives.*

<b>FROM:</b> ORIGINATING NOAA HQS. OFFICE OR POE	<b>WORK ACCOMPLISHED UNDER:</b>
	ORGANIZATION CODE

SIGNATURE	PROJECT NUMBER(S)
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TITLE	DATE SUBMITTED	GRANT OR CONTRACT NUMBER(S)
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<b>THRU:</b> DIRECTOR POE or NOAA HQS. OFFICE <i>(for approval of content)</i>	NOAA OFFICE of PUBLIC INFORMATION AFFAIRS <i>(If policy is involved)</i>
_____ SIGNATURE	_____ SIGNATURE

<b>TO:</b> Chief, Environmental Science Information Center, D8 National Oceanic and Atmospheric Administration Rockville, Maryland 20852	ORIGINAL AND ONE COPY MUST REACH D8
	DATE RECEIVED

TALK TO BE PRESENTED BY:

LAST NAME	FIRST NAME	MIDDLE INITIAL	TITLE	TELEPHONE NO.
_____	_____	_____	_____	_____

TITLE OF TALK AND AUTHORS

ABSTRACT *(or resume of talk in lieu of abstract)*

MEETING AT WHICH TALK WILL BE PRESENTED

TYPE OF MEETING: <input type="checkbox"/> OTHER (SPECIFY) _____	DATE OF TALK
<input type="checkbox"/> FORMAL SCIENTIFIC MEETING	

NAME OF MEETING

LOCATION OF MEETING

SPONSORING ORGANIZATION

ARRANGEMENTS FOR PUBLICATION: *Have arrangements been made to publish talk?*  YES  NO

IF "YES", WHERE? *(Describe proceedings, transactions, etc. Arrange for formal review through ESIC)*