



February 5, 2009

MEMORANDUM FOR: All NOAA Employees

FROM: Jon P. Alexander   
Director, Finance Office/Comptroller

SUBJECT: Travel Advisory 09-6  
Privately-Owned Mileage Rate Decrease

Effective January 1, 2009, General Services Administration (GSA) lowered certain privately-owned vehicle (POV) mileage reimbursement rates. This change affects the following mileage reimbursements for POVs when that mode of transportation is authorized or approved as more advantageous to the Government:

- (1) Aircraft - \$1.24 (was \$1.26)
- (2) Motorcycle - \$0.52 (was \$0.585)
- (3) Automobile for temporary duty travel (TDY) - \$0.55 (was \$0.585)
- (4) Automobile for relocation travel - \$0.24 (was \$0.27)

The following POV mileage reimbursement rates remain unchanged:

- (1) If a Government-owned vehicle is available and the employee chooses to use his or her own POV, the mileage reimbursement rate remains at \$0.285; and
- (2) If committed to use a Government-owned vehicle and the employee chooses to use his or her own POV, the mileage reimbursement rate remains at \$0.125.

Travel Manger (TM) reflected this change in POV mileage reimbursement rates effective January 27, 2009. Employees will not be required to adjust their travel reimbursement claims that were processed at the higher POV mileage reimbursement rate before the rate adjustment in TM. All future claims will be processed at the rates provided above.

If you have any questions regarding this advisory, please contact Rachael Wivell on (301) 444-2136.