June 2011 (Updated January 13, 2011)						
Sunday	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**
			1 **DW reports and/ or CFS Production reports complete month – end data** **LABOR**: Reverse May Month-end Estimate **Normal DW refresh**	2 **LABOR:** PP10 **Normal DW refresh**	3 **LABOR:** PP10 **SURCHARGES** **Normal DW refresh**	**Normal DW refresh**
5	6 **Normal DW refresh**	7 **GL:** Final Close May 2011 **Normal DW refresh**	8 **Normal DW refresh**	9 **Normal DW refresh**	10 **Normal DW refresh**	11 **Normal DW refresh**
12	13 **LABOR:** PP11 **Normal DW refresh**	14 **LABOR:** PP11 **SURCHARGES** **Normal DW refresh**	15 **LABOR:** Month-End Estimate **SURCHARGES** **Normal DW refresh**	16 **GL:** Update AR Trial Table **Normal DW refresh**	17 **Normal DW refresh**	18 **Normal DW refresh**
19	20 **Normal DW refresh**	21 **Normal DW refresh**	22 **Normal DW refresh**	23 **LABOR:** JUN NOAA CORPS **Normal DW refresh**	24 **Normal DW refresh**	25 **Normal DW refresh**
26	27 **LABOR:** PP12 **DISBURSEMENTS:** Last run for Jun **Normal DW refresh**	28 **LABOR:** PP12 **SURCHARGES** **SLTs** SLTs to be approved for Jun are due to FMB by 4:00 pm ET **CA O/U** Reversal – Part C **Normal DW refresh**	29 **SLTs** 12:00 NOON ET Final Approval **CA SURCHARGES** processed **prior to the "Tier ONE"** closing **Normal DW refresh**	30 **CFS G/L MONTH-END PRELIM CLOSING 7:00 AM ET** Close Tier 1 WIP CA O/U Process. **12:00 NOON ET** Close Tier 2 **Normal DW refresh**		

TIER "ONE" Closing

Tier "ONE" modules will be placed in "**PRELIMINARY**" close for the **June 2011 General Ledger**

        PR   – Purchase Requisitions (Commitments)
        PO   – Purchase Orders (Obligations, etc.)
        AP   – Accounts Payable (Invoices and Receiving Tickets, etc.)

        8:00 AM ET: "**Tier ONE**" may begin working on July 2011 transactions.

TIER "TWO" Closing

Tier TWO modules, will be placed in "**PRELIMINARY**" close for the **June 2011 General Ledger**

        BE   – Budget Execution (Resources, Apportionments, Allotments, BOPs)
           NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
        AR   – Accounts Receivable
        ALLOC   – Cost Accumulation/Allocation (Surcharges, etc.)
           The Cost Accumulation Over/Under (CA O/U) process @ 7:00 AM ET on Thursday June 30, 2011
        GJ   – General Journal (GJs and Labor, etc.)
        GL   – General Ledger
            ▪   These transactions will affect the Cost Accumulation Surcharge & Over/Under processes.

        "**Tier TWO**," should _**NOT**_ enter **ANY** transactions while June 2011 is still open. **ONLY** *after* **June 2011** is closed may "**Tier TWO**" modules mentioned above begin working on July 2011 transactions.