

# July 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 DW reports and/ or CFS Production reports complete month-end data  LABOR: Reverse June Month-end Estimate  Normal DW refresh	2   Normal DW refresh	3 HOLIDAY  Normal DW refresh	4   Normal DW refresh
5	6 LABOR: PP12  Normal DW refresh	7 LABOR: PP12 SURCHARGES  Normal DW refresh	8 GL: Final Close June 2015  Normal DW refresh	9   Normal DW refresh	10   Normal DW refresh	11   Normal DW refresh
12	13   Normal DW refresh	14   Normal DW refresh	15   Normal DW refresh	16 GL: Update AR Trial Table  Normal DW refresh	17   Normal DW refresh	18   Normal DW refresh
19	20 LABOR: PP13  Normal DW refresh	21 LABOR: PP13 SURCHARGES  Normal DW refresh	22 LABOR: Jul Month-End Estimates SURCHARGES  Normal DW refresh	23   Normal DW refresh	24   Normal DW refresh	25   Normal DW refresh
26	27   Normal DW refresh	28 SLTs SLTs to be approved for July are due to FMB by 4:00 pm ET  DISBURSEMENTS: Last run for July  Normal DW refresh	29 CA O/U Reversal – Part C  LABOR: JUL NOAA CORPS  Normal DW refresh	30 SLTs 12:00 pm ET Final Approval  CA SURCHARGES processed prior to the “7 AM” closing  Normal DW refresh	31 CFS G/L MONTH-END PRELIM CLOSING 7:00 AM ET Close PR,AP,PO CA O/U Process WIP  12:00 NOON ET Close remaining modules  Normal DW refresh	

## 7 AM Closing

The following modules will be placed in “PRELIMINARY” close for the **July 2015 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

**Please note: AR is open for WIP only. No other AR transactions.**

8:00 PM ET PR, PO AND AP may begin working on August 2015 transactions

## 12 Noon Closing

The following modules, will be placed in “PRELIMINARY” close for the **July 2015 General Ledger**

- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)  
The Cost Accumulation Over/Under (CA O/U) process 7:00 am ET on Friday July 31, 2015
- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)  
**NOTE:** Month end G/L closing process does NOT prohibit end users from entering BOPs.
- AR – Accounts Receivable
- GJ – General Journal (GJs and Labor, etc.) (May enter GJs until 12 noon)
- GL – General Ledger

These transactions will affect the Cost Accumulation Surcharge & Over/Under processes.