

MEMORANDUM FOR: File

FROM:

SUBJECT: Award Factors and Considerations for SFO No.

1. GSA Inquiry DATE _____

- _____ A. The following inquiry disclosed that GSA has no property available to accommodate the requirements of this activity:

Person Contacted: _____

Region: _____

2. Historic Properties DATE _____

- _____ A. Due to specific site location requirements, no historic properties were identified.

- _____ B. Site selection is based upon 10% historical preference.

- _____ C. No sites were identified which were eligible for the 10% preference for historic properties.

- _____ D. The following sites were eligible for the 10% preference, which was not, however, sufficient to result in an award.

1) _____

2) _____

3) _____

4) _____

3. Environmental Considerations DATE _____

- _____ A. An Environmental Impact Statement has been approved.
- _____ B. An Environmental Assessment has been approved.
- _____ C. Is within Categorical Exclusion _____ as set out in the NEPA Desk Guide, Chapter 5 (GSA Order ADM 1095.1F)

4. Handicapped Facilities DATE _____

The site selected:

- _____ A. Has been inspected and is accessible to the physically handicapped.
- _____ B. Is within exception _____ below as set out in FPMR 101-19.604:
 - 1) The building or space, because of its intended use, need not be made accessible to or usable by the public or physically handicapped.
 - 2) The proposal involves alteration of an existing building or portion of a building to which application of the standards is not structurally possible.
 - 3) After review of all otherwise legally acceptable offers, it has been determined that none of the space meets the Uniform Accessibility Standards.

Date Waiver Requested _____

Date Waiver Received _____

5. Randolph-Sheppard Vending Stand Act (34 CFR 395) DATE _____

- _____ A. The provisions of this Act apply to this acquisition, and further documentation is contained in this file.
- _____ B. The provisions of this act do not apply to this acquisition for the following reason(s):
 - _____ 1) Less than 100 employees will be housed at the site.
 - _____ 2) This lease is for less than 15,000 square feet of interior space for utilization for Federal Government purposes.

6. Flood Plain or Wetland Impact

DATE _____

- _____ A. The site selected is not within a flood plain or wetland. This conclusion is supported by:

- _____ B. The site selected is within a flood plain or wetland, but mission requirements compel location at this site. The activity will be conducted in such a way as to minimize the impact upon the flood plain or wetlands, and measures have been taken to minimize hazard to persons and property. These conclusions are supported by:

7. Fire and Life Safety Review

DATE _____

- _____ A. This lease is for unimproved land. Fire and life safety standards do not apply.
- _____ B. Current local codes governing fire and life safety are considered adequate. The building has a current license/certificate of occupancy in accordance with local standards. A copy of the certificate or license will be requested.
- _____ C. While the building is certified in compliance with local codes, these codes are considered inadequate. A plan for corrective action will be developed.