

Interagency and Other Special Agreements Guidance

Briefing to the NOAA
Reimbursable Workgroup
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Background

- The Department of Commerce published Interim Interagency and Other Special Agreements Handbook in April 2004.
- Interim guidance was not finalized but has been implemented in some DOC operating units.

OMB/Office of Federal Procurement Policy (OFPP) Requirements

- In June 2008, OFPP published requirements for “Improving the Management and Use of Interagency Acquisition”.
 - Establishes roles and responsibilities for requesting and servicing agencies for all interagency agreements resulting in a contract and recommends specific content.
- Commerce Acquisition Manual (CAM) 1317.570 is being developed to finalize IOSA requirements for DOC.

Key Features of CAM 1317.570

- Establishes the role of the Acquisition Office in early participation with program offices and reporting for IOSAs.
- Formalizes required review process for all agreements including thresholds for review board(s).
- Implements OFPP requirements for interagency acquisitions.
- Requires operating units to publish supplemental guidance.

Timetable for Implementation

- Final review of draft CAM chapter –
December 2008
- Publication of CAM chapter –
December 30, 2008
- Effective date for full implementation –
July 15, 2009
- Supplemental guidance published –
June 15, 2009

OAM Point of Contact

- Questions regarding the draft IOSA guidance can be directed to:

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