

July 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 DW reports and/ or CFS Production reports complete month-end data LABOR: Reverse June Month-end Estimate Normal DW refresh	2 Normal DW refresh	3 Normal DW refresh	4 HOLIDAY Normal DW refresh	5 Normal DW refresh
6	7 LABOR: PP12 Normal DW refresh	8 LABOR: PP12 SURCHARGES GL: Final Close June 2014 Normal DW refresh	9 Normal DW refresh	10 Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh
13	14 Normal DW refresh	15 Normal DW refresh	16 GL: Update AR Trial Table Normal DW refresh	17 Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh
20	21 LABOR: PP13 Normal DW refresh	22 LABOR: PP13 SURCHARGES Normal DW refresh	23 LABOR: Jul Month-End Estimate SURCHARGES Normal DW refresh	24 LABOR: Jul NOAA CORPS Normal DW refresh	25 Normal DW refresh	26 Normal DW refresh
27	28 DISBURSEMENTS: Last run for Jul SLTs SLTs to be approved for Jul are due to FMB by 4:00 pm ET Normal DW refresh	29 CA O/U Reversal – Part C Normal DW refresh	30 SLTs: 12:00 pm ET Final Approval CA SURCHARGES processed prior to the 7 am Prelim closing Normal DW refresh	31 CFS G/L MONTH-END PRELIM CLOSING 7:00 AM ET Close AP,PO, PR WIP process 12:00 NOON ET Close other modules Normal DW refresh		

7 AM

The following modules will be placed in **PRELIMINARY** close for the **July 2014 General Ledger**

PR	– Purchase Requisitions	(Commitments)
PO	– Purchase Orders	(Obligations, etc.)
AP	– Accounts Payable	(Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

8:00 AM ET: AP may begin working on August 2014 transactions.

12 noon

The following modules will be placed in **PRELIMINARY** close for the **July 2014 General Ledger**

BE	– Budget Execution	Resources, Apportionments, Allotments, BOPs. (Eg. FM060)
AR	– Accounts Receivable	NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
ALLOC	– Cost Accumulation/Allocation	(Surcharges, etc.)
		The Cost Accumulation Over/Under (CA O/U) process: 7:00 AM ET on Thursday July 31, 2014.
GJ	– General Journal	(GJs may be entered until 12 noon)
GL	– General Ledger	