

July 2012 (Updated June 28, 2012)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 LABOR: Reverse Month-end Estimate Normal DW refresh	3 Normal DW refresh	4 HOLIDAY Normal DW refresh	5 Normal DW refresh	6 GL: Re-open Jun GL for EDA Normal DW refresh	7 Normal DW refresh
8	9 LABOR: PP13 GL: Final Close Jun 2012 Normal DW refresh	10 LABOR: PP13 SURCHARGES Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh	13 Normal DW refresh	14 Normal DW refresh
15	16 GL: Update AR Trial Table Normal DW refresh	17 Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh	20 Normal DW refresh	21 Normal DW refresh
22	23 LABOR: PP14 Normal DW refresh	24 LABOR: PP014 SURCHARGES Normal DW refresh	25 LABOR: July Month-end Estimate SURCHARGES Normal DW refresh	26 DISBURSEMENTS: Last run for Jul LABOR: NOAA CORPS Normal DW refresh	27 SLTs SLTs to be approved for July are due to FMB by 4:00 pm ET CA O/U Reversal – Part C Normal DW refresh	28 Normal DW refresh
29	30 SLTs 12:00 noon ET Final Approval CA SURCHARGES processed prior to the “Tier ONE” closing Normal DW refresh	31 CFS G/L MONTH- END PRELIM CLOSING 7:00 AM ET Close AP,AR, PO WIP CA O/U Process. 12:00 AM ET Close other modules Normal DW refresh				

7 AM

The following modules will be placed in **PRELIMINARY** close for the **July 2012 General Ledger**

PR	– Purchase Requisitions	(Commitments)
PO	– Purchase Orders	(Obligations, etc.)
AP	– Accounts Payable	(Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

8:00 AM ET: AP may begin working on August 2012 transactions.

12 noon

The following modules will be placed in **PRELIMINARY** close for the **July 2012 General Ledger**

BE – Budget Execution (Resources, Apportionments, Allotments, BOPs. (Eg. FM060)

NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.

AR – Accounts Receivable

ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)

The Cost Accumulation Over/Under (CA O/U) process: 7:00 AM ET on Tuesday July 31, 2012

GJ – General Journal

(GJs may be entered until 12 noon)

GL – General Ledger