

August 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 DW reports and/or CFS Production reports Complete month-end data LABOR: Reverse July Month-End Estimate Normal DW refresh	2 LABOR: PP14 Normal DW refresh	3 LABOR: PP14 Surcharges Normal DW refresh	4 Normal DW refresh	5 CFS GL MONTH END FINAL CLOSING July 2016 Normal DW refresh	6 Normal DW refresh
7	8 Normal DW refresh	9 Normal DW refresh	10 Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh	13 Normal DW refresh
14	15 LABOR: PP15 Normal DW refresh	16 LABOR: PP15 Surcharges Normal DW refresh	17 LABOR: August Month End Estimate Surcharges CA O/U: Reversal Part C Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh	20 Normal DW refresh
21	22 Normal DW refresh	23 Normal DW refresh	24 Normal DW refresh	25 LABOR: August NOAA Corps Normal DW refresh	26 DISBURSEMENTS: Last Run for August SLTs SLTs to be approved for August are due to FMB by 4:00 pm ET Normal DW refresh	27 Normal DW refresh
28	29 LABOR: PP16 Surcharges Normal DW refresh	30 SLTs 12:00 noon ET Final Approval CA: August Month End Surcharges Processed prior to the "7 AM" closing Normal DW refresh	31 CFS GL MONTH END PRELIM CLOSING 7:00 AM ET Close AP, PR, PO WIP CA O/U Process 12:00 Noon ET Close BE, AR, ALLOC, GJ, GL Normal DW refresh			

7 AM Closing

Tier ONE modules will be placed in **PRELIMINARY** close for the **August 2016 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

Please note: AR is open for WIP only. No other AR transactions.

12 Noon Closing

Tier TWO modules will be placed in **PRELIMINARY** close for the **August 2016 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
- AR – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
The Cost Accumulation Over/Under (CA O/U) process: 7:00 am ET on Wednesday August 31, 2015.
- GJ – General Journal (GJs and Labor, etc.) (GJs may be entered until 12 noon)
- GL – General Ledger