

U.S. DEPARTMENT OF COMMERCE  
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

**\*REVOCATION NOTICE\***

**JUL 06 2011**

NUMBER: NAO 208-108

DATE: \_\_\_\_\_

SUBJECT: Interagency Reports Clearance and Requirements

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1. THIS TRANSMITS:

Revocation Notice for NOAA Administrative Order (NAO) 208-108, Procurement Request for Personal Property Reconciliation dated March 16, 1993.

2. PURPOSE:

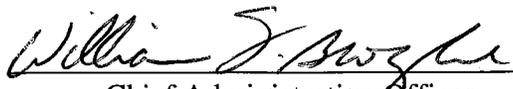
This Revocation Notice revokes NAO 208-108, Procurement Request for Personal Property Reconciliation. This NAO is no longer applicable as the requirement has been removed and replaced by the C\*Request process. Most purchases begin with an automated system that generates an electronic document called a Purchase Request. The Purchase Request is created in an application called C\*Request. The NOAA Acquisition and Grants Office provide information on completing and reconciling a purchase request. See [http://www.ago.noaa.gov/ago/acquisition/make\\_purchase.cfm](http://www.ago.noaa.gov/ago/acquisition/make_purchase.cfm) for additional information and points of contact.

3. NOAA POINT OF CONTACT:

For further information, contact Kenneth Morrow, PPMB, (301) 713-3530 ext. 171 or visit the following website: <http://www.pps.noaa.gov/contact.html>.

4. ACTIONS:

The above referenced Order dated March 16, 1993, is hereby revoked. An electronic copy of this Revocation Notice will be posted in place of the revoked Order on the NOAA Office of the Chief Administrative Officer Website. <http://www.corporateservices.noaa.gov/~ocao/index.html>

  
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Chief Administrative Officer