

## myServices eCC Account Creation

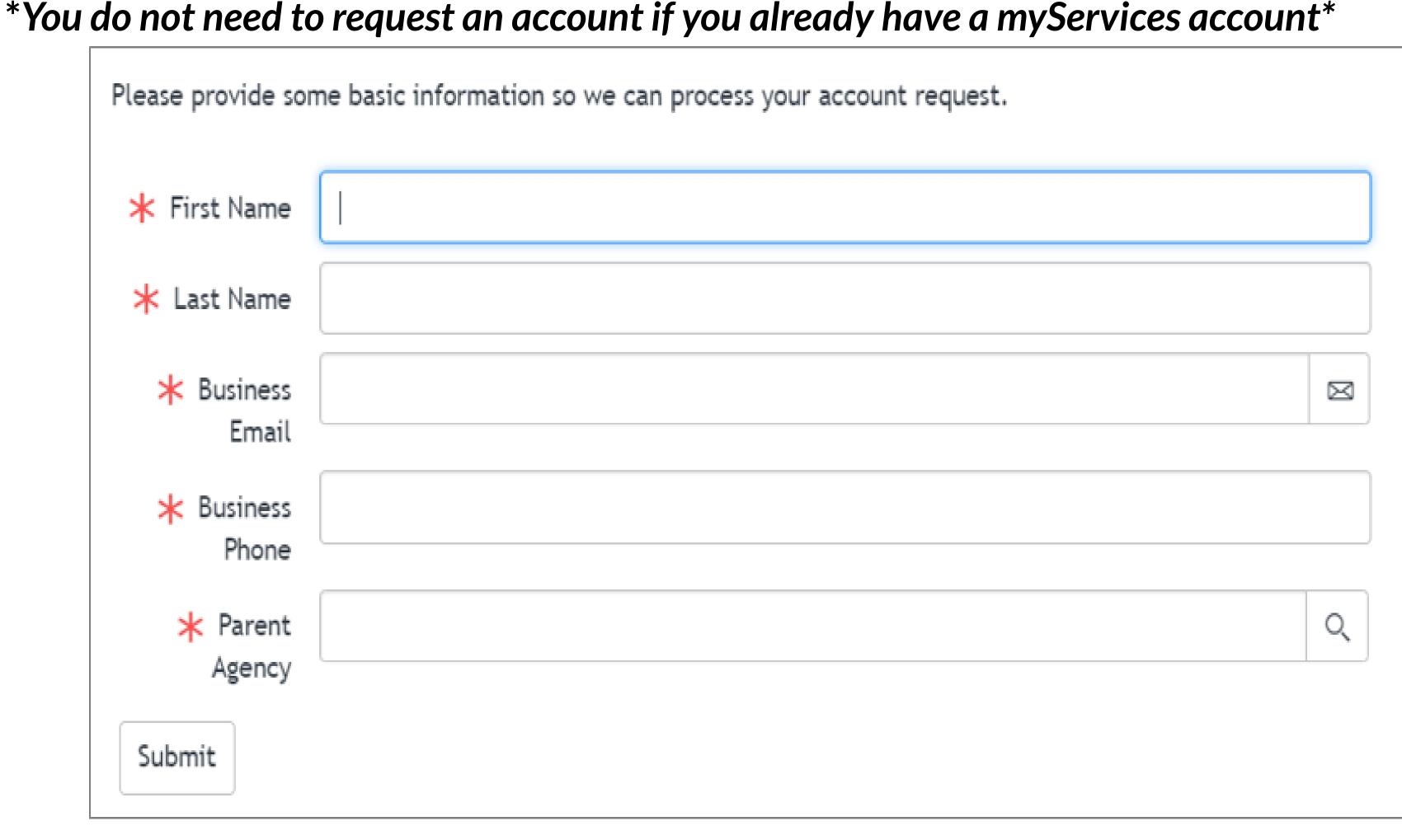
Logging onto myServices eCC from the Internet Open your web browser. Google Chrome is recommended. Go to https://myservices.service-now.com/ecc and you will be taken to the myServices eCC login page

Logging onto myServices eCC from OpenNet

Go to http://myservices.state.sbu/ecc and you will automatically be logged into myServices with single sign-on

		Login	
		User name	
		Password	
		LOGIN	
Request a user acco	unt		

Click on the "Request an Account" link which will take you to the page displayed below



Fill in the required fields (First Name, Last Name, Business Email, Business Phone, Parent Agency)

Use the magnifying glass to search for the appropriate Parent Agency (i.e., Department of State)

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After clicking submit, users will receive an email with their username and temporary password. Upon logging into the application with the temporary password, users will be directed to update their password. Passwords must comply with Department standards and must be reset every 60 days.